

Three Rivers Community School District, St. Joseph County
Minutes of the Board of Education Organizational Meeting
Monday, January 16, 2023

Approved Minutes

The Organizational Meeting of the Board of Education was called to order by Superintendent Nikki Nash at 6:00 PM.

Present: Julia Awe, Linda Baker, Melissa Bliss, Nichole Cover, Ross Daniels, Ben Karle, Erin Nowak

Absent: None

Administration Present: Nikki Nash, Nick Bryant, Melissa Frye, Jen Graber, Carrie Balk, Jason Bingaman, Amanda Fahnestock, Julie Jackson, Ben McIntyre, David Soderquist, Anthony Wolbert, Nick VandenBrink, Kerrie Bass, George Seidis

Pledge of Allegiance: Superintendent Nash led the Board in the Pledge of Allegiance

Approval of the Agenda: Motion by Member Awe, with support from Member Cover, to approve the agenda as presented. After a roll call vote, 7-0, Superintendent Nash declared the motion as approved unanimously.

Yea: Awe, Baker, Bliss, Cover, Daniels, Karle, Nowak
Absent: None

Reaffirmation of Board Bylaws: Motion by Member Awe, with support from Member Cover, to reaffirm the following Board Bylaws as presented:

- a. 0152 - OFFICERS
- b. 0163 - PRESIDING OFFICER
- c. 0171.1 - PRESIDENT
- d. 0171.2 - VICE-PRESIDENT
- e. 0171.3 - SECRETARY
- f. 0171.4 - TREASURER
- g. 0164.1 - REGULAR MEETINGS
- h. 0164.2 - SPECIAL MEETINGS
- i. 0164.3 - EMERGENCY MEETINGS
- j. 0165.1 - REGULAR MEETINGS
- k. 0165.2 - CHANGE OF REGULAR MEETINGS
- l. 0165.3 - SPECIAL MEETINGS
- m. 0165.4 - EMERGENCY MEETINGS
- n. 0165.6 - CANCELLATION
- o. 0166 - AGENDA
- p. 0166.1 - CONSENT AGENDA
- q. 0167.3 - PUBLIC PARTICIPATION IN BOARD MEETINGS
- r. 0161 - PARLIAMENTARY AUTHORITY
- s. 0167.1 - VOTING
- t. 0155 - COMMITTEES
- u. 0144.1 - COMPENSATION
- v. 0142.5 - VACANCIES

After a roll call vote, 7-0, Superintendent Nash declared the motion as approved unanimously.

Yea: Awe, Baker, Bliss, Cover, Daniels, Karle, Nowak
Absent: None

- Election of Officers Superintendent Nash opened the nominations for Board Officers at 6:03 PM.
- Member Nowak made the motion to nominate the following slate of Officers: Member Nowak as President, Member Bliss as Vice President, Member Karle as Secretary and Member Awe as Treasurer. Superintendent Nash asked if there were any other nominations; seeing none, nominations were closed.
- After a roll call vote 7-0, Superintendent Nash declared the motion as approved unanimously.
- Yea: Awe, Baker, Bliss, Cover, Daniels, Karle, Nowak
Absent: None
- With the Election of Officers complete, Superintendent Nash turned the duties of presiding officer over to President Nowak.
- Appointment of Board Members to Subcommittees: President Nowak set the Board Committee membership as follows:
- Standing Subcommittees:
- Curriculum: Ben Karle (Chair), Nichole Cover, Linda Baker
 - Facilities: Linda Baker (Chair), Ben Karle, Erin Nowak
 - Finance: Julia Awe (Chair), Melissa Bliss, Ross Daniels
 - Human Resources: Melissa Bliss (Chair), Julia Awe, Erin Nowak
 - Policy: Nichole Cover (Chair), Melissa Bliss, Ross Daniels
- Other Board Committees:
- MASB Labor Relations: Erin Nowak
 - SJCISD School Board Association: Linda Baker
 - SJCISD School Board Association Alternate: Nichole Cover
 - MASB Representatives: Ross Daniels & Ben Karle
 - MASB Alternates: Nichole Cover & Julia Awe
- Adoption of the Board Meeting Dates for 2023: Motion by Member Bliss, with support from Member Cover, to adopt the Board of Education Meeting Dates as presented. After a roll call vote, 7-0, President Nowak declared the motion as approved unanimously.
- Yea: Awe, Baker, Bliss, Cover, Daniels, Karle, Nowak
Absent: None
- Public Comment: Public Comment was offered.
- Superintendent Report: Board Recognition Month Presentation
- Superintendent Nash read aloud the press release designating January as School Board Recognition Month and presented the Board Members with certificates and a small gift of appreciation from TRCS and MASB for their dedication to the community and public schools.

Supplemental Nutrition Assistance Program (SNAP)

George Siedis, Food Services Supervisor, provided the Board with an overview of the Supplemental Nutrition Assistance Program “SNAP”, and how the district will help promote the narrative by posting information on the District’s website and FaceBook page.

E-Rate District Filtering & Flat Panels

Nick Bryant, Director of Technology, reviewed the annual E-District Filtering list with the Board; no questions were asked.

Discussion:

Posting of Board Packets Online

Superintendent Nash proposed that the Board consider posting Board Packets (minus confidential and Closed Session information) to the District’s website prior to the Board Meetings. The rationale behind this consideration is that it will promote transparency with the Community and alleviate the need for Freedom of Information Act “FOIA” requests. Board discussion was had before the formal vote.

Posting Board
Packets Online:

Motion by Member Cover, with support from Member Baker, to approve posting Board Packets (excluding Closed Session and Confidential materials) online to the TRCS website prior to Board Meetings. After a roll call vote, 7-0, President Nowak declared the motion approved unanimously.

Yea: Awe, Baker, Bliss, Cover, Daniels, Karle, Nowak
Absent: None

Resolution to
Update Bank and
Financial Institution
Account Signatory
Authorization:

Motion by Member Cover, with support from Member Bliss, to approve the Resolution to update bank and financial institution account signatory authorization effective immediately. After a roll call vote, 7-0, President Nowak declared the motion approved unanimously.

Yea: Awe, Baker, Bliss, Cover, Daniels, Karle, Nowak
Absent: None

Resolution
Authorizing the
Issuance and
Delegating the Sale
of Bonds and Other
Matters Relating
Thereto:

Motion by Member Cover, with support from Member Bliss, to approve the resolution as presented. After a roll call vote, 7-0, President Nowak declared the motion approved unanimously.

Yea: Awe, Baker, Bliss, Cover, Daniels, Karle, Nowak
Absent: None

Consent Agenda:

Motion by Member Baker, with support from Member Awe, to approve the Consent Agenda as presented. After a roll call vote, 7-0, President Nowak declared the motion as approved unanimously.

Yea: Awe, Baker, Bliss, Cover, Daniels, Karle, Nowak

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Absent: None

The Consent Agenda consisted of:

1. Approval of the December 5, 2022 Regular Meeting & Work Session Minutes, December 12, 2022 Special Meeting Minutes, and the December 22, 2022 Special Meeting Minutes.
2. Approval of the December 1 - December 31, 2022 Accounts Payable Check Register dated January 11, 2023 totaling \$503,692.20.
3. Approval of the Payroll Change Register for December dated January 11, 2023.
4. Approval of the attached Bond related invoices totaling \$169,042.28
5. Employee Appointments: Approval of the following new employee appointments:
 - a. Audrey Cripps - Special Education Teacher, Three Rivers Middle School

Public Comment: Public Comment was offered.

Board Calendar: President Nowak made the announcement that now that they have been approved, meetings for 2023 will be posted online and at the Central Office per Board Bylaws. The next scheduled meeting of the Board of Education is a Work Session on Monday, February 6, 2023.

Board Comment: Board comment was offered and received.

Adjournment: Motion by Member Awe, with support from Member Bliss, to adjourn the meeting. After a roll call vote, 7-0, President Nowak declared the motion approved unanimously.

Yea: Awe, Baker, Bliss, Cover, Daniels, Karle, Nowak

Absent: None

The meeting adjourned at 6:35 PM

Respectfully Submitted,

Ben Karle, Secretary Board of Education

Lorie Camino, Recording Secretary