

Three Rivers Community School District, St. Joseph County  
Minutes of the Board of Education Work Session  
Monday, February 03, 2025

Approved Minutes

The Work Session of the Board of Education was called to order by Board President Erin Nowak at 6:00 PM.

- Present: Amanda Allen, Julia Awe, Linda Baker, Nichole Cover, Erin Nowak, Melissa Patch
- Absent: Ross Daniels
- Administration Present: Nikki Nash, Melissa Frye, Jen Graber, Justin Holbrook, Brian Leonard, Jason Bingaman, David Soderquist
- Pledge of Allegiance: President Nowak led the Board in the Pledge of Allegiance
- Approval of the Agenda: Motion by Member Awe, with support from Member Baker, to approve the agenda as presented. After a roll call vote, 6-0, President Nowak declared the motion as approved unanimously.
- Yea: Allen, Awe, Baker, Cover, Nowak, Patch  
Absent: Daniels
- Public Comment: Public Comment was offered.
- Discussions/  
Presentations: **Hoppin Elementary Out of State Field Trip Request**  
David Soderquist, Principal of Hoppin Elementary, provided the Board with an overview of the proposed Hoppin Elementary out of state trip to Bendix Woods County Park which is up for approval this evening.
- Middle School Out of State Field Trip Request**  
Jason Bingaman, Three Rivers Middle School Principal, provided the Board with the details of the 8th Grade class trip to Cedar Point Amusement Park which is up for approval this evening.
- 2026 Three Rivers HS Band & Choir Trip to Florida**  
Glen Falk, Assistant Band Teacher, provided the Board with the details of the 2026 Band & Choir Trip to Florida which is up for approval this evening.
- 2024-2025 Budget Amendment**  
Mandi Zaborowski, Director of Finance & Business, provided the Board with a review of the 2024-2025 Budget Amendment. Board comments and questions were received.
- 2024-2025 Budget Amendment: Motion by Member Cover, with support from Member Awe, to approve the 2024-2025 Budget Amendment as presented. After a roll call vote, 6-0, President Nowak declared the motion as approved unanimously.
- Yea: Allen, Awe, Baker, Cover, Nowak, Patch  
Absent: Daniels
- Hoppin Elementary Out of State Field Trip: Motion by Member Baker, with support from Member Cover, to approve the Hoppin Kindergarten trip to Bendix Woods County Park, New Carlisle, IN as presented. After a roll call vote, 6-0, President Nowak declared the motion as approved unanimously.
- Yea: Allen, Awe, Baker, Cover, Nowak, Patch  
Absent: Daniels

- Middle School Out of State Field Trip: Motion by Member Baker, with support from Member Cover, to approve the Middle School trip to Cedar Point Amusement Park, Sandusky Ohio as presented. After a roll call vote, 6-0, President Nowak declared the motion as approved unanimously.  
Yea: Allen, Awe, Baker, Cover, Nowak, Patch  
Absent: Daniels
- 2026 Three Rivers High School Band & Choir Trip to Florida: Motion by Member Cover, with support from Member Nowak, to approve the 2026 TRHS Band & Choir trip to Florida as presented. After a roll call vote, 6-0, President Nowak declared the motion as approved unanimously.  
Yea: Allen, Awe, Baker, Cover, Nowak, Patch  
Absent: Daniels
- Superintendent Contract Amendment: Motion by Member Awe, with support from Member Cover, to approve the Superintendent Contract Amendment as presented. After a roll call vote, 6-0, President Nowak declared the motion as approved unanimously.  
Yea: Allen, Awe, Baker, Cover, Nowak, Patch  
Absent: Daniels
- Board Calendar: President Nowak reviewed upcoming events with the Board.
- Board Comment: Board comment was offered and received.
- Closed Session: Motion by Member Awe, with support from Member Patch, to move into Closed Session as permitted under Section 8(c) of the Open Meetings for the purpose of strategy and negotiation sessions connected with a collective bargaining agreement. After a roll call vote, 6-0, President Nowak declared the motion as approved unanimously.  
Yea: Allen, Awe, Baker, Cover, Nowak, Patch  
Absent: Daniels  
The Board adjourned to Closed Session at 6:21 PM and returned at 7:20 PM
- Adjournment: Motion by Member Awe, with support from Member Cover, to adjourn the meeting. After a roll call vote, 6-0, President Nowak declared the motion as approved unanimously.  
Yea: Allen, Awe, Baker, Cover, Nowak, Patch  
Absent: Daniels  
The meeting adjourned at 7:21 PM

Respectfully Submitted,

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Nichole Cover, Secretary Board of Education

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Lorie Camino, Recording Secretary