

Three Rivers Community School District, St. Joseph County
Minutes of the Board of Education Work Session
Monday, April 07, 2025

Approved Minutes

The Work Session of the Board of Education was called to order by Board President Erin Nowak at 6:00 PM.

Present: Amanda Allen, Julia Awe, Linda Baker, Ross Daniels, Erin Nowak, Melissa Patch

Absent: Nichole Cover

Administration Present: Nikki Nash, Melissa Frye, Jen Graber, Brian Leonard, John Londono, Mandi Zaborowski, Kerrie Bass

Pledge of Allegiance: President Nowak led the Board in the Pledge of Allegiance

Approval of the Agenda: Motion by Member Awe, with support from Member Daniels, to approve the agenda as presented. After a roll call vote, 6-0, President Nowak declared the motion as approved unanimously.

Yea: Allen, Awe, Baker, Daniels, Nowak, Patch
Absent: Cover

Public Comment: Public Comment was offered.

Discussions/
Presentations: **District Signage Bid Recommendation**
Chris Mankowski, Plante Moran Realpoint, presented the Board with an overview of the bid results for the District Signage RFP with the award recommendation. Board comments and questions were received.

Work Session: **Policy Committee**
The Board of Education was presented with a Policy Committee Report by Nikki Nash, Superintendent. The report included the bi-annual policy updates which are up for first reading this evening. Several policies were revised based on recent legislation that was passed by the state and one policy is being rescinded due to its incorporation into another policy. Board questions and comments followed.

Curriculum Committee
Kerrie Bass, Three Rivers Partnership Coordinator, gave a brief explanation of the five (5) proposed new courses for the 2025-2026 school year. Board comments and questions were received.

Policy Update - First Reading: The Board was presented with the First Reading of the following Policies:

- po0131.1 - BYLAWS AND POLICIES (Revised)
- po1430 - LEAVES OF ABSENCE (ESTA) (Revised)
- po2340 - FIELD AND OTHER DISTRICT-SPONSORED TRIPS (Revised)
- po3430 - LEAVES OF ABSENCE (ESTA) (Revised)
- po4430 - LEAVES OF ABSENCE (ESTA) (Revised)
- po5320 - IMMUNIZATION (Revised)
- po5330 - USE OF MEDICATIONS (Revised)
- po5330.01 - EPINEPHRINE AUTO-INJECTORS (Revised)
- po5350 - STUDENT HEALTH, WELL-BEING, AND SUICIDE PREVENTION (Revised)

- po5460 - GRADUATION REQUIREMENTS (Revised)
- po8320 - PERSONNEL FILES (Revised)
- po8500 - FOOD SERVICES (Revised)
- po8510 - WELLNESS (Revised)
- po8640 -TRANSPORTATION FOR FIELD AND OTHER DISTRICT-SPONSORED TRIPS (Rescind)

Bid Approval: Motion by Member Awe, with support from Member Daniels, to approve the District Signage: recommendation of the responsive bid as presented. After a roll call vote, 6-0, President Nowak declared the motion as approved unanimously.

Yea: Allen, Awe, Baker, Daniels, Nowak, Patch
Absent: Cover

TR Partnership New Motion by Member Patch, with support from MemberDaniels, to approve the TR 2025-2026 Courses: Partnership courses as presented. After a roll call vote, 6-0, President Nowak declared the motion as approved unanimously.

Yea: Allen, Awe, Baker, Daniels, Nowak, Patch
Absent: Cover

Staff Leave Request: Motion by Member Awe, with support from Member Daniels, to approve the non-FMLA staff leave request as presented. After a roll call vote, 6-0, President Nowak declared the motion as approved unanimously.

Yea: Allen, Awe, Baker, Daniels, Nowak, Patch
Absent: Cover

Board Calendar: President Nowak reviewed upcoming events with the Board.

Board Comment: Board comment was offered and received.

Adjournment: Motion by Member Awe, with support from Member Daniels, to adjourn the meeting. After a roll call vote, 6-0, President Nowak declared the motion as approved unanimously.

Yea: Allen, Awe, Baker, Daniels, Nowak, Patch
Absent: Cover

The meeting adjourned at 6:17 PM

Respectfully Submitted,

Nichole Cover, Secretary Board of Education

Lorie Camino, Recording Secretary