

Three Rivers Community School District, St. Joseph County
Minutes of the Board of Education Regular Meeting & Work Session
Monday, September 16, 2024

Approved Minutes

The Regular Meeting & Work Session was called to order by President Nowak at 6:00 PM..

Present: Julia Awe, Linda Baker, Melissa Bliss, Ross Daniels, Erin Nowak

Absent: Nichole Cover, John McDonough

Administration Present: Nikki Nash, Melissa Frye, Jen Graber, Brian Leonard, John Londono, Mandi Zaborowski, Carrie Balk, Kerrie Bass, Jason Bingaman, Julie Bentley, Katherine Blakley, Amanda Fahnestock, Greg Rutten, David Soderquist, Anthony Wolbert, Nick VanDenBrink

Pledge of Allegiance: President Nowak led the Board in the Pledge of Allegiance.

Approval of the Agenda: Motion by Member Awe, with support from Member Daniels, to approve the agenda as presented. After a roll call vote, 5-0, President Nowak declared the motion as approved unanimously.

Yea: Awe, Baker, Bliss, Daniels, Nowak

Absent: Cover, McDonough

Public Comment: Public Comment was offered and received.

Presentation/
Discussion: **Teacher Tenure Recognition**

Superintendent Nash recognized the following teachers for completing their tenure with TRCS on behalf of the District and Board:

- Emily Gauze
- Alyssa Menz
- Jennifer Kemp
- Shannon SaintAmour
- Adrienne Massing
- Makayla Shelton
- Lisa McClain
- Alison Stephenson
- Lauren McDonald
- Lisa Wills

Bond Update

Chris Mankowski and Doug Phillips of Plante Moran provided the Board with a Bond Update on the Series II project progress. Board questions and comments were offered and received.

Budget Report

Mandi Zaborowski, Director of Finance & Business, provided the Board with a budget update to show where the District currently stands with revenues and expenditures. Board questions and comments were offered and received.

State Testing Spring 2024 Scores

Jen Graber, Director of Curriculum & Instruction, provided an overview of Spring 2023-2024 testing data, as well as an explanation of MiCIP (Michigan Integrated Continuous Improvement Process). Board comments and questions were received and answered.

Superintendent Report:	<u>October 7, 2024 Board Meeting Attendance</u> Superintendent Nash asked the Board about their availability to attend the October 7, 2024 Work Session in order to confirm a quorum.
Work Session:	<u>Strategic Plan Focus Areas</u> Nikki Nash, Superintendent, provided the Board with an update of the progress of the Strategic Plan Focus Areas for each of the plan's six strategic priorities which were identified after the Administrative Team took a deeper dive into the plan in 2023. Board comments and questions were received.
Middle School Contingency Cost Approval:	Motion by Member Baker, with support from Member Bliss, to approve the proposed update to the contingency cost for the Middle School construction as presented. After a roll call vote, 5-0, President Nowak declared the motion as approved unanimously. Yea: Awe, Baker, Bliss, Daniels, Nowak Absent: Cover, McDonough
Consent Agenda:	Motion by Member Awe, with support from Member Bliss, to adopt the Consent Agenda as presented. After a roll call vote, 5-0, President Nowak declared the motion as approved unanimously. Yea: Awe, Baker, Bliss, Daniels, Nowak Absent: Cover, McDonough The Consent Agenda consisted of: <ol style="list-style-type: none">1. Approval of the August 19, 2024 Regular Meeting Minutes2. Approval of the Payroll Change Register for August dated September 11, 2024.3. Approval of the July 1 - July 31, 2024 Accounts Payable Check Register dated September 9, 2024 totaling \$3,871,034.47.4. Approval of the Bond Invoice Payment Report totaling \$3,656,426.70.5. Leave Requests: It is recommended that the Board approve the three (3) non-FMLA leaves as requested by staff.6. Employee Appointments: It is recommended that the Board of Education approve the following new employee appointments:<ul style="list-style-type: none">● Amy Leasure: 2nd Grade Teacher - Hoppin Elementary● McKenna Laabs: Elementary Music Teacher at Norton and Andrews
Board Calendar:	President Nowak reviewed upcoming events with the Board.
Board Comment:	Board comment was offered and received.
Adjournment:	Motion by Member Nowak, with support from Member Daniels, to adjourn the meeting. After a roll call vote, 5-0, President Nowak declared the motion as approved unanimously. Yea: Awe, Baker, Bliss, Daniels, Nowak Absent: Cover, McDonough The meeting adjourned at 7:05 PM

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Respectfully Submitted,

Nichole Cover, Secretary Board of Education

Lorie Camino, Recording Secretary