

Three Rivers Community School District, St. Joseph County
Minutes of the Board of Education Work Session
Monday, November 4, 2024

Approved Minutes

The Work Session was called to order by President Nowak at 6:00 PM..

Present: Julia Awe, Linda Baker, Melissa Bliss, John McDonough, Erin Nowak

Absent: Nichole Cover, Ross Daniels

Administration Present: Nikki Nash, Melissa Frye, Jen Graber, Brian Leonard, John Londono, Mandi Zaborowski

Pledge of Allegiance: President Nowak led the Board in the Pledge of Allegiance

Approval of the Agenda: Motion by Member Awe, with support from Member McDonough, to approve the agenda as presented. After a roll call vote, 5-0, President Nowak declared the motion as approved unanimously.

Yea: Awe, Baker, Bliss, McDonough, Nowak

Absent: Cover, Daniels

Public Comment: Public Comment was offered.

Discussion/ Presentations: **Submission of the MDOT Permit Resolution for fiber repairs and adjustments**
John Londono, Director of Technology, provided the Board with an overview of the resolution up for approval this evening. Board questions and comments followed.

Work Session: **Policy Committee: EDGAR UGG Revisions - September 2024 and Vol. 39, No. 1 - September 2024 Update**

Superintendent Nash provided the Board with a review of the Special EDGAR UGG Revisions as well as the regular bi-annual policy updates which are up for first reading this evening. All eleven (11) of the policies in the Special EDGAR UGG Update were revised based on recent legislation that was passed by the state. The regular bi-annual policy review contained a new policy, po7540.09, regarding the use of Artificial Intelligence (AI) which ties into the Student Conduct policy, po5500. Other policies had slight revisions to language as well as minor technical and grammar corrections. Board questions and comments followed.

Policy Update - First Reading: The Board was presented with the First Reading of the following Policies:

- **EDGAR UGG Revisions - September 2024**
 - po1130 - Conflict of Interest (Revised)
 - po3110 - Conflict of Interest (Revised)
 - po4110 - Conflict of Interest (Revised)
 - po6110 - Grant Funds (Revised)
 - po6111 - Internal Controls (Revised)
 - po6112 - Cash Management of Grants (Revised)
 - po6114 - Cost Principles - Spending Federal Funds (Revised)
 - po6325 - Procurement - Federal Grants/Funds (Revised)
 - po6550 - Travel Payment & Reimbursement (Revised)
 - po7310 - Disposition of Surplus Property (Revised)
 - po7450 - Property Inventory (Revised)

- **Vol. 39, No. 1 - September 2024**

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- po3120.08 - Employment of Personnel for Co-Curricular/Extra-Curricular Activities (Revised)
- po5330.02 - Opioid Antagonists (Revised)
- po5340 - Student Accidents (Revised)
- po5500 - Student Conduct (Revised)
- po7440.03 - Small Unmanned Aircraft Systems (Technical Correction)
- po7540.09 - Artificial Intelligence “AI” (New)
- po8321 - Criminal Justice Information Security (Non-Criminal Justice Agency) (Revised)

MDOT Permit Resolution for Repairs and Adjustments: Motion by Member McDonough, with support by Member Baker, to approve the submission of the MDOT Permit Resolution for fiber repairs and adjustments as presented. After a roll call vote, 5-0, President Nowak declared the motion as approved unanimously.

Yea: Awe, Baker, Bliss, McDonough, Nowak
Absent: Cover, Daniels

Signatory Resolution: Motion by Member McDonough, with support by Member Bliss, to adopt the Signatory Resolution as presented. After a roll call vote, 5-0, President Nowak declared the motion as approved unanimously.

Yea: Awe, Baker, Bliss, McDonough, Nowak
Absent: Cover, Daniels

Board Calendar: President Nowak reviewed upcoming events with the Board.

Board Comment: Board comment was offered and received.

Closed Session: Motion by Member McDonough, with support from Member Awe, to move into Closed Session as permitted under section 8(a) of the Open Meetings Act to conduct a periodic personnel evaluation. After a roll call vote, 5-0, President Nowak declared the motion as approved unanimously.

Yea: Awe, Baker, Bliss, McDonough, Nowak
Absent: Cover, Daniels

The Board adjourned to Closed Session at 6:16 PM and returned at 7:53 PM

Adjournment: Motion by Member Awe, with support from Member Bliss, to adjourn the meeting. After a roll call vote, 5-0, President Nowak declared the motion as approved unanimously.

Yea: Awe, Baker, Bliss, McDonough, Nowak
Absent: Cover, Daniels

The meeting adjourned at 7:55 PM

Respectfully Submitted,

Nichole Cover, Secretary Board of Education

Lorie Camino, Recording Secretary