

Three Rivers Community School District, St. Joseph County
Minutes of the Board of Education Work Session & Regular Meeting
Monday, December 16, 2024

Approved Minutes

The Work Session & Regular Meeting was called to order by President Nowak at 6:01 PM.

Present: Julia Awe, Linda Baker, Nichole Cover, Ross Daniels, John McDonough, Erin Nowak

Absent: Melissa Bliss

Administration Present: Nikki Nash, Melissa Frye, Jen Graber, Justin Holbrook, Brian Leonard, John Londono, Mandi Zaborowski, Carrie Balk, Kerrie Bass, Jason Bingaman, Julie Bentley, Amanda Fahnestock, David Soderquist, Matt Stofer, Anthony Wolbert, Nick VanDenBrink

Pledge of Allegiance: President Nowak led the Board in the Pledge of Allegiance

Approval of the Agenda: Motion by Member McDonough, with support from Member Cover, to approve the agenda as presented. After a roll call vote, 6-0, President Nowak declared the motion as approved unanimously.

Yea: Awe, Baker, Cover, Daniels, McDonough, Nowak
Absent: Bliss

Public Comment: Public Comment was offered.

Presentation/ Discussion: **Fall Sports Recognition**
Matt Stofer, Athletics Director, and Coaches Muckel (Cross Country) and Jergens (Volleyball) recognized the following students for their accomplishments during the 2024 Fall Sports Season:

Varsity Boys Cross Country: Conference Champs; Regional Runner-up; 12th at D-2 State Finals

Charles Brauer	Cooper Goff	Trey Hall	Xander Hallock
Tony Hilton	Reece Howes	David Kore	Aidan Martin
Adrian Perez	Noah Ranon	Dontrel Taylor	Larry Watson
Mason Wolfe	Max Wolgast	Jonah Zietlow	Sulley Zietlow

Varsity Volleyball: Conference Champs; District Champs

Natalie Bachinski	Bekah Beachey	Braylee Burg	Jazmyne Carson-Moore
Dani Glass	London Hoffmaster	Leah Kane	Addilyn Moore
Kendall Penny	Peyton Roberts	Miley Southland	Tori Thorbjornsen
Allie Yost			

Gabridge & Company Final 2023-2024 Audit Report

Joe Burleigh of Gambridge & Company provided the Board with an overview of the 2023-2024 Audit Findings. Board comments and questions were accepted and received.

Safety & Security Update

Justin Holbrook, Director of Safety & Security, provided the Board with an overview and update of services and projects that he is working on and implementing into TRCS. Board comments and questions were accepted and received.

Drinking Water Management Plan

Brian Leonard, Director of Facilities & Operations, provided the Board with an overview of the district's Drinking Water Management Plan which will comply with the State of Michigan's Filter First campaign that was signed into law on October 24, 2023. Board comments and questions were accepted and received.

2023-2024 Audit Approval Motion by Member McDonough, with support from Member Cover, to accept the final 2023-2024 Audit Report as presented. After a roll call vote, 6-0, President Nowak declared the motion as approved unanimously.

Yea: Awe, Baker, Cover, Daniels, McDonough, Nowak
Absent: Bliss

Consent Agenda: Motion by Member Baker, with support from Member McDonough, to approve the Consent Agenda as presented. After a roll call vote, 6-0, President Nowak declared the motion as approved unanimously.

Yea: Awe, Baker, Cover, Daniels, McDonough, Nowak
Absent: Bliss

The Consent Agenda consisted of:

- a. Approval of the November 18, 2024 Regular Meeting Minutes.
- b. Approval of the Payroll Change Register for November dated December 11, 2024.
- c. Approval of the November 1, 2024 to November 30, 2024 Accounts Payable Check Register dated December 09, 2024 totaling \$1,757,240.69.
- d. Approval of the Bond Invoice Payment Report totaling \$764,986.25.
- e. Leave Requests: It is recommended that the Board approve the two (2) non-FMLA leaves as requested by staff.
- f. Employee Appointment: It is recommended that the Board of Education approve the following new employee appointment:
 - Courtney Jungers- 2nd Grade, Hoppin Elementary

Board Calendar: President Nowak reviewed upcoming events with the Board.

Board Comment: Board comment was offered and received.

Adjournment: Motion by Member McDonough, with support from Member Cover, to adjourn the meeting. After a roll call vote, 6-0, President Nowak declared the motion as approved unanimously.

Yea: Awe, Baker, Cover, Daniels, McDonough, Nowak
Absent: Bliss

The meeting adjourned at 7:03 PM

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Respectfully Submitted,

Nichole Cover, Secretary Board of Education

Lorie Camino, Recording Secretary