

Three Rivers Community School District, St. Joseph County  
Minutes of the Board of Education Regular Meeting  
Monday, August 18, 2025

Approved Minutes

The Work Session & Regular Meeting was called to order by President Nowak at 6:00 PM.

Present: Amanda Allen, Julia Awe, Linda Baker, Ross Daniels, Erin Nowak, Melissa Patch

Absent: None

Administration Present: Nikki Nash, Melissa Frye, Brian Leonard, Mandi Zaborowski, Kerrie Bass

Pledge of Allegiance: President Nowak led the Board in the Pledge of Allegiance.

Approval of the Agenda: President Nowak asked the Board to amend this evening's agenda to include the following new employee appointments under the Consent Agenda as Item 11.a.6:

- Hannah Arnold: 2nd Grade Teacher - Park Elementary
- Natasha Burns: 1st Grade Teacher at Park Elementary
- Allen Meyer: ELA Teacher - Three Rivers Middle School
- Mikiah Piazza: 1st Grade Teacher - Park Elementary
- Morgan Shearer: Kindergarten Teacher - Park Elementary
- Nicole Wood: 4th Grade Teacher - Andrews Elementary .

Motion by Member Awe, with support from Member Daniels, to approve the agenda as amended. After a roll call vote, 6-0, President Nowak declared the motion as approved unanimously.

Yea: Allen, Awe, Baker, Daniels, Nowak, Patch  
Absent: None

Public Comment: Public Comment was offered.

Board Candidate Interviews: The following candidate was interviewed for the board vacancy:

- Elizabeth Ogreen

Board Vacancy Appointment: Motion by Member Baker, with support from Member Allen, to appoint Elizabeth Ogreen to the Three Rivers Community Schools Board of Education. After a roll call vote, 6-0, President Nowak declared the motion as approved unanimously.

Yea: Allen, Awe, Baker, Daniels, Nowak, Patch  
Absent: None

Oath of Office: Board Recording Secretary Lorie Camino swore in Elizabeth Ogreen as a member of the Board of Education with a term expiring on December 31, 2026. President Nowak welcomed her to the Board and she joined the full Board for the rest of the meeting.

Election of Board Office - Secretary: Motion by Member Awe, with support from Member Daniels, to designate Melissa Patch as Board Secretary. After a roll call vote, 6-0, President Nowak declared the motion as approved unanimously.

Yea: Allen, Awe, Baker, Daniels, Nowak, Ogreen  
Abstained: Patch (abstained due to nomination)  
Absent: None

Presentation/  
Discussion:

**July Budget Update**

Mandi Zaborowski, Director of Finance & Business, provided the Board with a review of the budget as of July 2025. Board comments and questions were received.

**Fall 2024 Corrective Action Plan**

Mandi Zaborowski, Director of Finance & Business, provided the Board with an overview of the Three Rivers Community Schools Single Audit report from Gabridge & Company for the year ended June 30, 2024, along with the corrective actions to be completed. She then provided the solutions to the corrective actions that have and continue to be put into place to remedy the findings.

Consent Agenda:

Motion by Member Daniels, with support from Member Awe, to adopt the Consent Agenda as presented. After a roll call vote, 7-0, President Nowak declared the motion as approved unanimously.

Yea: Allen, Awe, Baker, Daniels, Nowak, Ogreen, Patch

Absent: None

The Consent Agenda consisted of:

1. Approval of the July 14, 2025 Work Session & Regular Meeting Minutes and the August 4, 2025 Work Session Minutes.
2. Approval of the Payroll Change Register for July 2025.
3. Approval of the July 1 - July 31, 2025 Accounts Payable Check Register totaling \$1,765,690.02.
4. Approval of Bond Invoice Payment Report totaling \$589,517.81.
5. Leave Request: It is recommended that the Board approve the non-FMLA leave as requested by staff.
6. Employee Appointments: It is recommended that the Board of Education approve the following new employee appointments:
  1. Hannah Arnold: 2nd Grade Teacher - Park Elementary
  2. Natasha Burns: 1st Grade Teacher at Park Elementary
  3. Allen Meyer: ELA Teacher - Three Rivers Middle School
  4. Mikiah Piazza: 1st Grade Teacher - Park Elementary
  5. Morgan Shearer: Kindergarten Teacher - Park Elementary
  6. Nicole Wood: 4th Grade Teacher - Andrews Elementary

Board Calendar:

President Nowak reviewed upcoming events with the Board.

Board Comment:

Board comment was offered and received.

Adjournment:

Motion by Member Awe, with support from Member Daniels, to adjourn the meeting. After a roll call vote, 7-0, President Nowak declared the motion as approved unanimously.

Yea: Allen, Awe, Baker, Daniels, Nowak, Ogreen, Patch

Absent: None

The meeting adjourned at 6:32 PM

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Respectfully Submitted,

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Melissa Patch, Secretary Board of Education

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Lorie Camino, Recording Secretary