

Three Rivers Community School District, St. Joseph County  
Minutes of the Board of Education Regular Meeting  
Monday, October 20, 2025

Approved Minutes

The Regular Meeting was called to order by President Nowak at 6:00 PM.

Present: Amanda Allen, Julia Awe, Linda Baker, Ross Daniels, Erin Nowak, Elizabeth Ogreen, Melissa Patch

Absent: None

Administration Present: Nikki Nash, Justin Holbrook, Brian Leonard, Mandi Zaborowski, Kerrie Bass

Pledge of Allegiance: President Nowak led the Board in the Pledge of Allegiance.

Approval of the Agenda: Motion by Member Awe, with support from Member Daniels, to approve the agenda as presented. After a roll call vote, 7-0, President Nowak declared the motion as approved unanimously.

Yea: Allen, Awe, Baker, Daniels, Nowak, Ogreen, Patch  
Absent: None

Public Comment: Public Comment was offered.

Presentation/  
Discussion: **Safety & Security Update**

Justin Holbrook, Director of Safety & Security, provided the Board with an overview and update of services and projects that he is working on and implementing into TRCS. Board comments and questions were accepted and received.

**October Budget Update and Summer Tax Resolution**

Mandi Zaborowski, Director of Finance & Business, provided the Board with a review of the budget as of October 2025. The new Board Members were also provided a brief overview of the Summer Tax Resolution which is being voted on this evening. Board comments and questions were received.

Summer Tax Resolution: Motion by Member Awe, with support from Member Baker, to approve the Summer Tax Resolution as presented. After a roll call vote, 7-0, President Nowak declared the motion as approved unanimously.

Yea: Allen, Awe, Baker, Daniels, Nowak, Ogreen, Patch  
Absent: None

Consent Agenda: Motion by Member Patch, with support from Member Daniels, to adopt the Consent Agenda as presented. After a roll call vote, 7-0, President Nowak declared the motion as approved unanimously.

Yea: Allen, Awe, Baker, Daniels, Nowak, Ogreen, Patch  
Absent: None

The Consent Agenda consisted of:

1. Approval of the September 15, 2025 Regular Meeting Minutes and the October 6, 2025 Work Session Minutes.
2. Approval of the Payroll Change Register for September 2025.

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3. Approval of the September 1 - 30, 2025 Accounts Payable Check Register totaling \$1,832,640.10
4. Approval of Bond Invoice Payment Report totaling \$2,010,804.90

Board Calendar: President Nowak reviewed upcoming events with the Board.

Board Comment: Board comment was offered and received.

Adjournment: Motion by Member Allen, with support from Member Daniels, to adjourn the meeting. After a roll call vote, 7-0, President Nowak declared the motion as approved unanimously.

Yea: Allen, Awe, Baker, Daniels, Nowak, Ogreen, Patch

Absent: None

The meeting adjourned at 6:39 PM

Respectfully Submitted,

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Melissa Patch, Secretary Board of Education

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Lorie Camino, Recording Secretary