# **Three Rivers Community Schools**

- High School New Weight Room Addition and Secured Entry Work
- Andrews/Norton Secured Entries and Sitework
- Park/Ruth Hoppin Secured Entries and Sitework

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# **Work in Progress / Completed**

- Acquired Footings and Foundation permits for HS and Ruth Hoppin.
- Temp fencing and jobsite trailer at HS.
- Started site clearing/tree removal at HS.
- Started exterior brick removal at HS.
- Temp fencing at Ruth Hoppin.
- Temp separation wall at Ruth Hoppin.
- Selective office demo at Ruth Hoppin.
- Submittals / Material Procurement.

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### **Progress Photos**



**Ruth Hoppin Temp Wall** 



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## **Progress Photos**



**Ruth Hoppin Temp Fencing** 



## **Progress Photos**



**HS Temp Fencing** 

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**HS Jobsite Trailer** 

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### **Progress Photos**





**HS Tree Removal** 

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#### **Four-Week Look Ahead**

- Complete HS site clearing and building pad prep.
- Complete HS exterior brick removal at new addition.
- Begin excavation and prep work for footings and foundation at HS.
- Complete exterior storefront and canopy demo at Ruth Hoppin.
- Complete Office demo at Ruth Hoppin.
- Complete site clearing and building pad prep for Ruth Hoppin.
- Begin excavation and prep work for footings and foundations at Ruth Hoppin.

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## **Background Check Template**

Print on your company letterhead.

Three Rivers High School New Weight Room Addition 700 Sixth Avenue Three Rivers, MI 49093
Subject: Three Rivers High School Addition
RE: To whom it may concern:
As a part of our hiring procedure, please be advised that (Company) conducts background checks of all respective employees. As such, we asset that no employees will be placed on the Three Rivers High School New Weight Room Addition project that have:
<ol> <li>Any history of conduct, criminal or otherwise, that has placed them on Michigan Sex Offender Registry.</li> </ol>
B. Any history of conduct, criminal or otherwise, that places them on the Federal Sex Offender Registry.
C. Any documented history of a failed drug test for substances listed below:
a.) Amphetamines
b.) Methamphetamines
c.) Cocaine
d.) Codeine
e.) Methadone
f.) Morphine g.) Phencyclidine(PCP)
h.) Marijuana
If there any questions or concerns regarding these assertion, please feel free to contact me.
Sincerely,
Name
Title, Company

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#### **Jobsite Orientation**



#### JOBSITE ORIENTATION PROJECT NAME TSC PROJECT NUMBER

- I understand that the Project opens at 7:00 AM and any work performed outside the typical hours and/or on Saturdays and Sundays must be coordinated with The Skillman Site Representative.
- I am responsible for my safety and the safety of those around me.
- 3) I will wear my hardhat at all times.
- 4) I will dress appropriately for the tasks that I am assigned.
- I will not wear shorts or tennis shoes or sleeveless shirts.
- 6) I will not use foul and/or offensive language on site.
- 7) I understand that my supervisor is the individual for my company tasked with the prevention of accidents.
- 8) I will cooperate with my supervisor and report all incidents or accidents or unsatisfactory conditions.
- 9) I have reviewed and understand the emergency alarm code system and know that;
  - one signal = fire and total evacuation of the building all workers report to their supervisor in the parking area
  - Two signals = emergencies all supervisors report to the Skillman Office Trailer.
- 10) I will not display signs or symbols in my work place or on my person that may be offensive to others.
- 11) I will not bring food or drink into the work area.
- 12) I will leave my work space clean, trash free and broom clean at the end of my work day.
- 13) I will not bring a radio, television or other devices nor wear ear phones or headset that may distract me or my fellow workers or mask emergency or warning sounds.
- 14) I will ensure my employer has conducted a background check on me and admit that I am not a convicted sex offender.
- 15) I will not possess or use drugs, alcohol, or tobacco while on this project nor will I come to work under the influence of drugs or alcohol.
- 16) I will not use facilities that are not assigned to the construction workers.
- I will not mingle with the students or staff of the school.
- 18) I am aware of the location of my company's on-site First Aid Kit.
- 19) I will not bring combustible material into the building.
- I will comply with OSHA Standards and/or SDS sheets.
- I will not block exit ways or fire exiting at any time.
- 22) I will not create any disturbance on the Project site.
- 23) I will park in the parking areas designated by The Skillman Corporation.
- 24) I will only enter and exit the Project site via the construction gate.
- 25) I will protect my work and other trades work at all times.
- 26) I understand that violations of these rules or any other ordinance or law are cause for my removal from the project.

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#### **Skillman Hardhat Stickers**



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Project Administration Construction Management Questions?