# FINANCIAL REPORT WITH SUPPLEMENTAL INFORMATION

JUNE 30, 2013

# Three Rivers Community Schools

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# Three Rivers Community Schools

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#### INDEPENDENT AUDITOR'S REPORT

Board of Education
Three Rivers Community Schools, Michigan

#### Report on Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Three Rivers Community Schools, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Three Rivers Community School's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

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Donald L. Paulsen, Retired
Jerrel T. Norman (1941-1982)

Board of Education
Three Rivers Community Schools

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Three Rivers Community Schools as of June 30, 2013, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United Stated of America.

# Emphasis of Matter - Change in Accounting Principle

As discussed in Note 10 to the financial statements, Three Rivers Community Schools implemented Governmental Accounting Standards Board Statement No. 62, Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989, FASB and AICPA Pronouncements, and Governmental Accounting Standards Board Statement No. 63, Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position and Statement No. 65, Items Previously Reported as Assets and Liabilities. Our opinion is not modified with respect to that matter.



Board of Education
Three Rivers Community Schools

#### Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that management's discussion and analysis and budgetary comparison information, as identified in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Three Rivers Community Schools' basic financial statements. The additional supplementary information, as identified in the table of contents, and schedule of expenditures of federal awards as required by Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations are presented for the purpose of additional analysis and are not a required part of the basic financial statements.

Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audits of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.



Board of Education
Three Rivers Community Schools

## Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated November 12, 2013, on our consideration of the Three Rivers Community School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. The report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Three Rivers Community School's internal control over financial reporting and compliance.

November 12, 2013

Norman & Paulou P.C.

# ADMINISTRATION'S DISCUSSION AND ANALYSIS YEAR ENDED JUNE 30, 2013

This section of Three Rivers Community Schools' annual financial report presents our discussion and analysis of the School District's financial performance during the year ended June 30, 2013. Please read it in conjunction with the School District's financial statements, which immediately follow this section.

#### Using this Annual Report

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand Three Rivers Community Schools financially as a whole. District-wide Financial Statements provide information about the activities of the whole School District, presenting both an aggregate view of the School District's finances and a longer-term view of those finances. The fund financial statements provide the next level of detail. governmental activities, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements look at the School District's operations in more detail than the district-wide financial statements by providing information about the School District's most significant funds - the General Fund and the Debt Service Fund, with all other funds presented in one column as nonmajor funds. The remaining statement, the statement of fiduciary net position, presents financial information about activities for which the School District acts solely as an agent for the benefit of students and parents.

Management's Discussion and Analysis (MD&A) (Required Supplemental Information)

#### Basic Financial Statements

District-wide Financial Statement Fund Financial Statements

Notes to the Basic Financial Statement

(Required Supplemental Information)
Budgetary Information for the General Fund and Major Special Revenue Funds

Other Supplemental Information

#### Reporting the School District as a whole - District-wide Financial Statements

One of the most important questions asked about the School District is, "As a whole, what is the School District's financial condition as a result of the year's activities?" The statement of net position and the statement of activities, which appear first in the School District's financial statements, report information on the School District as a whole and its activities in a way that helps you answer this question. We prepare these statements to include all assets and liabilities, using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

# ADMINISTRATION'S DISCUSSION AND ANALYSIS - (Continued) YEAR ENDED JUNE 30, 2013

These two statements report the School District's net position — the difference between assets and liabilities, as reported in the statement of net position — as one way to measure the School District's financial health or financial position. Over time, increases or decreases in the School District's net position — as reported in the statement of activities — are indicators of whether its financial health is improving or deteriorating. The relationship between revenues and expenses is the School District's operating results. However, the School District's goal is to provide services to our students, not to generate profits as commercial entities do. One must consider many other nonfinancial factors, such as the quality of the education provided and the safety of the schools, to assess the overall health of the School District.

The statement of net position and statement of activities report the governmental activities for the School District, which encompass all of the School District's services, including instruction, supporting services, community services, athletics, and food services. Property taxes, unrestricted State Aid (foundation allowance revenue), and State and federal grants finance most of these activities.

# Reporting the School District's Most Significant Funds - Fund Financial Statements

The School District's fund financial statements provide detailed information about the most significant funds - not the School District as a whole. Some funds are required to be established by State law and by bond covenants. However, the School District establishes many other funds to help it control and manage money for particular purposes or to show that it's meeting legal responsibilities for using certain taxes, grants, and other money. The governmental funds of the School District use the following accounting approach:

Governmental funds - All of the School District's services are reported in governmental funds. Governmental fund reporting focuses on showing how money flows into and out of funds and the balances left at year end that are available for spending. They are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the operations of the School District and the services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the School District's programs. We describe the relationship (or differences) between governmental activities (reported in the statement of net position and the statement of activities) and governmental funds in a reconciliation.

ADMINISTRATION'S DISCUSSION AND ANALYSIS - (Continued) YEAR ENDED JUNE 30, 2013

# The School District as Trustee - Reporting the School District's Fiduciary Responsibilities

The School District is the trustee, or fiduciary, for its student activity funds. All of the School District's fiduciary activities are reported in separate statements of fiduciary net position. We exclude these activities from the School District's other financial statements because the School District cannot use these assets to finance its operations. The School District is responsible for ensuring that the assets reported in these funds are used for their intended purposes.

#### The School District as a Whole

Recall that the statement of net position provides the perspective of the School District as a whole. Table I provides a summary of the School District's net position as of June 30, 2013 and 2012:

TABLE I	June 2013	e 30 2012
	2015	2012
Assets Current and other assets Capital assets - Net of	\$ 8,624,492	\$ 8,359,481
accumulated depreciation	46,788,431	48,190,945
Total assets	55,412,923	56,550,426
Deferred outflows of resources	1,128,812	718,118
Liabilities		
Current liabilities Long-term liabilities		5,218,167 37,765,952
Total liabilities	41,608,650	42,984,119
Net Assets Invested in property and equipment -		
net of related debt	9,498,039	
Restricted for debt service	509,137	
Restricted for food service	349,613	
Restricted for scholarships Unrestricted	80,149	
Unrestricted	4,496,147	4,654,237
Total net assets	<u>\$ 14,933,085</u>	<u>\$ 14,284,425</u>

# ADMINISTRATION'S DISCUSSION AND ANALYSIS - (Continued) YEAR ENDED JUNE 30, 2013

The above analysis focuses on the net position (see Table I). The change in net position (see Table 2) of the School District's governmental activities is discussed below. The School District's net position was \$14,933,085 at June 30, 2013. Capital assets, net of related debt totaling \$9,498,039 compares the original cost, less depreciation of the School District's capital assets to long-term debt. Most of the debt will be repaid from voter-approved property taxes collected as the debt service comes due. Restricted net assets are reported separately to show legal constraints from debt covenants and enabling legislation that limit the School District's ability to use those net position for day-to-day operations. The remaining amount of net position \$4,496,147 was unrestricted.

The \$4,496,147 in unrestricted net position of governmental activities represents the *accumulated* results of all past years' operations. The operating results of the General Fund will have a significant impact on the change in unrestricted net position from year to year.

The results of this year's operations for the School District as a whole are reported in the statement of activities (see Table 2), which shows the changes in net position for fiscal years ended June 30, 2013 and 2012.

TABLE 2	Year Ended June 30, 2013 2012
Revenue Program revenue:	
Charges for services Grants and categoricals General revenue:	\$ 701,408 \$ 731,473 4,837,907 5,216,463
Property taxes State foundation allowance Interest and other	7,496,547 7,995,749 15,831,666 14,221,790 157,967 91,272
Total revenue	29,025,495 28,256,747
Function/Program Expenses	
Instruction Support services Community services Food services Athletics Endowment activities Interest on long-term debt Depreciation (unallocated)	14,393,22813,555,0218,841,3728,731,45530,28027,4251,180,5391,234,398377,551391,5282,0704,3801,835,4281,964,4821,716,3671,734,913
Total expenses	<u>28,376,835</u> <u>27,643,602</u>
Change in net assets	<u>\$ 648,660</u> <u>\$ 613,145</u>

# ADMINISTRATION'S DISCUSSION AND ANALYSIS - (Continued) YEAR ENDED JUNE 30, 2013

As reported in the statement of activities, the cost of all governmental activities this year was \$28,376,835. Certain activities were partially funded from those who benefited from the programs \$701,408 or by other governments and organizations that subsidized certain programs with grants and categoricals \$4,837,907. We paid for the remaining "public benefit" portion of our governmental activities with \$7,496,547 in taxes, \$15,831,666 in State foundation Allowance, and with our other revenues, such as interest and general entitlements.

The School District experienced an increase in net position of \$648,660. Key reasons for the change in net position were capitalizable expenditures and the repayment of bond principal and other long-term obligations. The increase in net position differs from the change in fund balance and a reconciliation appears on page 17.

As discussed above, the net cost shows the financial burden that was placed on the State and the School District's taxpayers by each of these functions. Since property taxes for operations and unrestricted State aid constitute the vast majority of School District operating revenue sources, the Board of Education and Administration must annually evaluate the needs of the School District and balance those needs with State-prescribed available unrestricted sources.

#### The School District's Funds

As we noted earlier, the School District uses funds to help it control and manage money for particular purposes. Looking at funds helps the reader consider whether the School District is being accountable for the resources taxpayers and others provide to it and may provide more insight into the School District's overall financial health.

As the School District completed this year, the governmental funds reported a combined fund balance of \$5,679,073, which is a decrease of \$52,737 from last year. In the General Fund, our primary operating fund, the fund balance decreased \$192,927 to \$4,740,174, a change of 3.9 percent. The General Fund fund balance reflects nonspendable for prepaid expenditures - \$152,597; nonspendable for inventory - \$23,271; committed for future projects - \$1,695,385; and unassigned - \$2,868,921.

In the Debt Service Fund the fund balance increased \$25,359 to \$509,137. Millage rates are determined annually to ensure that the School District accumulates sufficient resources to pay annual bond issue - related debt service. Debt Service Fund fund balance is restricted since it can only be used to pay debt service obligations.

Our Food Service Fund fund balance increased \$94,957 to \$349,613.

ADMINISTRATION'S DISCUSSION AND ANALYSIS - (Continued) YEAR ENDED JUNE 30, 2013

### General Fund Budgetary Highlights

Over the course of the year, the School District revises its budget as it attempts to deal with changes in revenues and expenditures. State law requires that the budget be amended to ensure that expenditures do not exceed appropriations. A schedule showing the School District's original and final budget amounts compared with amounts actually paid and received is provided in required supplemental information of these financial statements. Changes to the General Fund original budget were as follows:

Budgeted revenues were increased \$1,316,291, to better reflect state per student foundation funding and adjustments to categorical funding. Actual revenues were within \$445,121 of final budgeted revenues or 1.8 percent.

Budgeted expenditures were increased \$1,266,712 during the year to better reflect operating costs. Actual expenditures ended the year under the final budget by \$668,174 or 2.7 percent.

There were no significant variances between the final budget and actual amounts.

# Capital Asset and Debt Administration

#### Capital Assets

At June 30, 2013, the School District had \$68,337,612 invested in a broad range of capital assets, including land, buildings, buses, furniture and equipment, and outside site improvements. This amount represents a net increase (including additions and disposals) of \$210,172, or 0.3 percent, from last year.

	2013	2012
Land Buildings and improvements Buses and other vehicles Furniture and equipment Outside site improvements	\$ 530,006 61,201,433 2,830,490 1,976,132 1,799,551	\$ 530,006 61,201,433 2,592,190 2,025,132 1,778,679
Total capital assets	68,337,612	68,127,440
Less accumulated depreciation	21,549,181	19,936,495
Net capital assets	\$ 46,788,431	\$ 48,190,945

# ADMINISTRATION'S DISCUSSION AND ANALYSIS - (Continued) YEAR ENDED JUNE 30, 2013

Debt.

At the end of this year, the School District had long-term debt obligations totaling \$38,559,666 outstanding versus \$40,223,641 in the previous year - a change of 4.1 percent. The debt obligations consisted of the following:

	2013	2012
General Obligation Bonds, net Installment loans payable Other	\$ 37,860,533 558,671 140,462	\$ 39,588,795 488,789 146,057
	<u>\$ 38,559,666</u>	\$ 40,223,641

The School District's General Obligation Bond rating continues to be equivalent to the State's credit rating. The State limits the amount of general obligation debt that schools can issue to 15 percent of the assessed value of all taxable property within the School District's boundaries. If the School District issues "qualified debt," i.e., debt backed by the State of Michigan, such obligations are not subject to this debt limit. The School District's outstanding unqualified general obligation debt is significantly below the statutorily imposed limit.

#### Factors Bearing on the District's Future

At the time these financial statements were prepared and audited, the District was aware of the following areas that could have a major impact on the 2013 fiscal year, and the near future.

The 2013-2014 foundation allowance is expected to increase \$110 per student from \$6,966 to \$7,076. The foundation allowance represents 67% of the total District revenue.

Student count is projected to increase slowly over the next five years. However, the uncertain economy in the State of Michigan could impact the number of enrolled students.

Continued projected increases in retirement funding costs and health insurance costs are a concern for the School District.

## Contacting the School District's Financial Management

This financial report is designed to provide the School District's citizens, taxpayers, customers, and investors and creditors with a general overview of the School District's finances and to demonstrate the School District's accountability for the money it receives. If you have questions about this report or need additional information, contact the Business Department, 851 Sixth Avenue, Three Rivers, Michigan 49093.

# STATEMENT OF NET POSITION JUNE 30, 2013

	Governmental
ASSETS	<u>Activities</u>
Current Assets: Cash and cash equivalents	\$ 4,127,976
Accounts receivable	48,897
Taxes receivable (net)	540 <b>,</b> 877
Due from other governmental units	3,714,629
Prepaid expenses	154,302
Inventories	37,811
Total current assets	8,624,492
Noncurrent Assets:	
Capital assets	68,337,612
Less: accumulated depreciation	<u>(21,549,181</u> )
Net capital assets	<u>46,788,431</u>
Total assets	55,412,923
Deferred Outflows of Resources -	
Deferred charges from bond refundings	1,128,812
Total assets and deferred outflows of resources	56,541,735
LIABILITIES	
Current Liabilities:	444 040
Accounts payable	111,213
Accrued payroll	1,520,859
Accrued benefits Accrued interest	821,139 244,027
Due to other governmental units	221,768
Unearned revenue	129,978
Notes payable, due within one year	219,252
Bonds payable, due within one year	2,342,020
Compensated absences	4,788
Total current liabilities	5,615,044
Noncurrent Liabilities:	
Compensated absences	135,674
Notes payable	339,419
Bonds payable - net	35,518,513
Total noncurrent liabilities	<u>35,993,606</u>
Total liabilities	41,608,650
NET POSITION	
Invested in capital assets, net of related debt	9,498,039
Restricted for debt service	509,137
Restricted for food service	349,613
Restricted for scholarships	80,149
Unrestricted	4,496,147
Total net position	\$ 14,933,085

See Notes to Financial Statements

# STATEMENT OF ACTIVITIES YEAR ENDED JUNE 30, 2013

		Program	Revenues	Governmental <u>Activities</u>
	Expenses	Charges for Services	Operating Grants/ Contributions	Net (Expense) Revenue and Changes in Net Position
Functions/Programs				
Governmental activities	5:			
Instruction Support services Food services Athletics Community services Endowment activities Interest on long- term debt	\$ 14,393,228 8,841,372 1,180,539 377,551 30,280 2,070 1,835,428	\$ 286,351 72,002 279,125 45,304 18,626	\$ 3,177,607 326,008 995,988 - 3,253 21,829 313,222	\$ (10,929,270) (8,443,362) 94,574 (332,247) (8,401) 19,759 (1,522,206)
Depreciation (unallocated)	1,716,367			(1,716,367)
Total Governmental activities	<u>\$ 28,376,835</u>	<u>\$ 701,408</u>	\$ 4,837,907	(22,837,520)
	General rev	enues:		
	genera	y taxes, levi		3,818,199
	servi			3,678,348
	specif	id not restri fic purposes and investm		15,831,666 798 157,169
	T	otal general	revenues	23,486,180
	Change in N	et Position		648,660
	Net Positio	n - Beginning as resta	<del>-</del>	14,284,425
	Net Positio	n - End of ye	ear	<u>\$ 14,933,085</u>

# GOVERNMENTAL FUNDS BALANCE SHEET JUNE 30, 2013

	<u>General</u>	Debt <u>Service</u>
<u>ASSETS</u>		
Cash and cash equivalents Accounts receivable Taxes receivable Due from other governmental units Due from other funds	\$ 3,522,398 44,921 311,014 3,714,629	\$ 280,135 - 229,863 - -
Prepaid expenditures Inventories	152,597 23,271	
Total assets	<u>\$ 7,768,830</u>	\$ 509 <b>,</b> 998
LIABILITIES AND FUND BALANCES		
Liabilities:    Accounts payable    Accrued payroll    Accrued benefits    Due to other funds    Due to other governmental units    Unearned revenue  Total liabilities	\$ 107,737 1,520,859 821,139 227,175 221,768 129,978	\$ 861 - - - - - - 861
Fund Balances:    Nonspendable:     Prepaid expenditures     Inventories    Restricted:     Scholarships     Debt service     Food service    Committed for future projects Unassigned	152,597 23,271 - - 1,695,385 2,868,921	- - 509,137 - -
Total fund balances	4,740,174	509,137
Total liabilities and fund balances	<u>\$ 7,768,830</u>	\$ 509 <b>,</b> 998

No Gove	Other onmajor ernmental Funds	Tot	al	
\$	325,443 3,976 - - 103,750 1,705 14,540	\$ 3, <sup>5</sup>	48, 540, 714, L03,	. 976 . 897 . 877 . 629 . 750 . 302
\$	449,414	\$ 8,	728,	242
\$	2,615 - - 17,037 - -	\$ 1,5	520, 321, 244, 221,	. 213 . 859 . 139 . 212 . 768 . 978
	19,652	3,0	)49 <b>,</b>	.169
	1,705 14,540	1		302 811
	80,149			.149
	- 333,368		509 <b>,</b> 333 <b>,</b>	. 137 . 368
	, _ _	1,6	595 <b>,</b>	385 921
	429,762	5,6		

<u>\$ 449,414</u> <u>\$ 8,728,242</u>

#### GOVERNMENTAL FUNDS

# RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS TO THE STATEMENT OF NET POSITION

June 30, 2013

Total Fund Balances - Governmental Funds

\$ 5,679,073

Amounts reported for governmental activities in the statement of net assets are different because:

Deferred charges on bond refundings

1,128,812

Capital assets used in governmental activities are not financial resources and are not reported in the funds.

The cost of the capital assets is

68,337,612

Accumulated depreciation is

(21,549,181)

Total

46,788,431

Long-term liabilities are not due and payable in the current period and are not reported in the funds:

> Notes payable Bonds payable, net

(558,671)

(37,860,533)

Accrued interest payable on long-term liabilities is not included as a liability in governmental activities

(244,027)

Net position of governmental activities

\$ 14,933,085

See Notes to Financial Statements

# GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES YEAR ENDED JUNE 30, 2013

	General	Debt <u>Service</u>
Revenues: Local sources State sources Federal sources Interdistrict	\$ 4,034,978 18,072,518 1,192,696 436,287	\$ 3,778,354 213,222 - -
Total revenues	23,736,479	3,991,576
<pre>Expenditures:     Instruction     Supporting services     Community services     Food services     Athletics     Endowment activities     Capital outlay     Debt service         Principal payment         Interest and fiscal charges         Bond issuance costs</pre>	14,393,228 8,743,050 30,280 - 377,551 - 262,857 332,974 52,323	2,123,827 1,771,163
Total expenditures	24,192,263	3,960,959
Excess (deficiency) of revenues over expenditures	(455,784)	30,617
Other financing sources (uses): Proceeds from installment loan Proceeds from bond issue Bond issue premium Bond issue discount Payment to bond escrow agent	262,857 - - - -	- 8,285,000 23,783 (45,568) (8,268,473)
Total other financing sources (uses)	<u>262,857</u>	(5,258)
Net change in fund balances	(192,927)	25,359
Fund balances, July 1	4,933,101	483,778
Fund balances, June 30	\$ 4,740,174	\$ 509 <b>,</b> 137

Other Nonmajor Governmental

Governmental	m - + - 1
Funds	Total
\$ 301,452 47,565 948,423	\$ 8,114,784 18,333,305 2,141,119 436,287
1,297,440	29,025,495
1,180,539 - 2,070	14,393,228 8,743,050 30,280 1,180,539 377,551 2,070 262,857
_ 	2,456,801 1,823,486 65,969
1,182,609	29,335,831
114,831	(310,336)
- - - -	262,857 8,285,000 23,783 (45,568) (8,268,473)
	<u>257,599</u>
114,831	(52,737)
314,931	5,731,810
<u>\$ 429,762</u>	<u>\$ 5,679,073</u>

#### GOVERNMENTAL FUNDS

# RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES YEAR ENDED June 30, 2013

Net change in Fund Balances - Total Governmental Funds \$ (52,737)

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures; in the statement of activities, these costs are allocated over their estimated useful lives as depreciation.

Depreciation expense (1,716,367)
Capital outlay 313,853

Accrued interest on bonds is recorded in the statement of activities when incurred; it is not reported in governmental funds until paid:

Accrued interest payable beginning of the year 278,865 Accrued interest payable end of the year (244,027)

Repayments of principal on long-term debt are expenditures in the governmental funds, but not in the statement of activities (where it is a reduction of liabilities)

Payment to bond escrow agent	8,268,473
Bond issue premium	(23,783)
Bond issue discount	45 <b>,</b> 568
Proceeds from bond issues	(8,285,000)
Proceeds from installment loan	(262 <b>,</b> 857)
Repayment of principal on long-term debt	2,456,801
Amortization of bond issue premium	98,615
Amortization of bond issue discount	(160,965)
Amortization of deferred amount on bond refunding	<u>(67,779</u> )

Change in Net Position of Governmental Activities \$ 648,660

See Notes to Financial Statements

# INTERNAL SERVICE FUND STATEMENT OF NET POSITION JUNE 30, 2013

_ASSETS_	
Due from other funds	\$ 140,462
LIABILITIES	
Accrued compensated absences	 140,462
NET POSITION	
Restricted	\$ 
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION YEAR ENDED JUNE 30, 2013	
Operating Revenues: Charges to other funds	\$ 5 <b>,</b> 595
Operating Expenses: Compensated absences	 5 <b>,</b> 595
Change in Net Position	_
Net Position - Beginning of year	 
Net Position - End of year	\$ 
INTERNAL SERVICE FUND STATEMENT OF CASH FLOWS YEAR ENDED JUNE 30, 2013	
Cash Flows from Operating Activities:	
Received from charges to other funds	\$ _
Cash - Beginning of year	 
Cash - End of year	\$ 

See Notes to Financial Statements

# FIDUCIARY FUND STATEMENT OF FIDUCIARY NET POSITION JUNE 30, 2013

Student
Activities
Agency Fund

ASSETS

Cash and cash equivalents

\$ 127**,**142

LIABILITIES

Due to student groups

\$ 127,142

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of Three Rivers Community Schools conform to accounting principles generally accepted in the United States of America (GAAP) as applicable to governmental units. The following is a summary of the significant accounting policies used by the School District:

### Reporting Entity

The School District is governed by an elected seven-member Board of Education. The accompanying financial statements have been prepared in accordance with criteria established by the Governmental Accounting Standards Board for determining the various governmental organizations to be included in the reporting entity. These criteria include significant operational financial relationships that determine which of the governmental organizations are a part of the School Districts' reporting entity, and which organizations are legally separate, component units of the school district. Based on the application of the criteria, the district does not contain any component units.

#### District-Wide and Fund Financial Statements

The district-wide financial statements (i.e., the statement of net position and the statement of changes in net position) report information an all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. All the district's government wide activities are considered governmental activities.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenue includes (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes, intergovernmental payments, and other items not properly included among program revenues are reported instead as general revenue.

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

District-Wide Statements - The district-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants, categorical aid, and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as program revenue include (1) charges to customer or applicants for goods, services, or privileges provided; (2) operating grants and contributions; and (3) capital grants and contributions. Internally dedicated resources are reported as general revenue rather than as program revenue. Likewise, general revenue includes all taxes and unrestricted State aid.

Fund-based Statements — Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, unrestricted State aid, intergovernmental grants, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenue of the current fiscal period. All other revenue items are considered to be available only when cash is received by the government.

Fiduciary fund statements also are reported using the economic resources measurement focus and the accrual basis of accounting.

The school district reports the following major governmental funds:

The General Fund is the school district's primary operating fund. It accounts for all financial resources of the district, except those required to be accounted for in another fund.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

The Debt Service Fund is used to record tax, interest, other revenue for payment of principal, interest and other expenditures on the bond issues.

Additionally, the government reports the following fund types:

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are restricted to expenditures for specified purposes.

The School Service Funds are Special Revenue Funds that segregate, for administrative purposes, the transactions of a particular activity from regular revenue and expenditure accounts. The School District maintains full control of these funds. The School Service Funds maintained by the School District are the Food Services Fund.

The Internal Service Fund is used to account for operations that provide services to other departments or agencies of the government.

Fiduciary Funds are used to account for assets held by the School District in a trustee capacity or as an agent. Fiduciary Fund net position and results of operations are not included in the government-wide statements. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

The School District presently maintains a Student Activities Fund to record the transactions of student and parent groups for school and school-related purposes. The funds are segregated and held in trust for the students and parents.

#### Assets, Liabilities, and Net Assets or Equity

**Deposits and Investments -** Cash and cash equivalents include cash on hand, demand deposits, and short-term investments with a maturity of three months or less when acquired. Investments are stated at fair value.

Receivables and Payables - In general, outstanding balances between funds are reported as "due to/from other funds." Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as "advances to/from other funds."

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

## NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Property tax and other trade receivables are shown net of an allowance for uncollectible amounts. Property taxes are assessed as of December 31 and the related property taxes become a lien on December 1 of the following year. Taxes are considered delinquent on March 1 of the following year. At this time, penalties and interest are assessed and the total obligation is added to the county tax rolls.

The State of Michigan utilized a foundation allowance approach, which provides for a specific annual amount of revenue per student based on a state-wide formula. The foundation allowance is funded from a combination of state and local sources. Revenues from state sources are primarily governed by the School Aid Act and the School Code of Michigan. The state portion of the foundation is provided from the state's School Aid Fund and is recognized as revenue in accordance with state law and accounting principles generally accepted in the United States of America.

The District also receives revenue from the state to administer certain categorical education programs. State rules require that revenue earmarked for these programs be used for its specific purpose. Certain categorical funds require an accounting to the state of the expenditures incurred. For categorical funds meeting this requirement, funds received, which are not expended by the close of the fiscal year are recorded as deferred revenue. Other categorical funding is recognized when the appropriation is received.

Inventories and Prepaid Items - Inventories are valued at cost, on a first-in, first-out basis. Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased. Certain payments to vendors reflect costs applicable to future fiscal years and are recorded a prepaid items in both government-wide and fund financial statements.

Capital Assets - Capital assets, which include land, buildings, equipment, and vehicles are reported in the applicable governmental column in the government-wide financial statements. Capital assets are defined by the government as assets with an initial individual cost of more that \$5,000 and an estimated useful life in excess of five years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. Costs of normal repair and maintenance that do not add to the value or materially extended asset life are not capitalized. The school district does not have infrastructure type assets.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Buildings, equipment, and vehicles are depreciated using the straight-line method over the following useful lives:

Buildings and additions	20-50 years
Buses and other vehicles	5-10 years
Furniture and other equipment	5-10 years
Outside site improvements	10-20 years

Compensated Absences - The liability for compensated absences reported in the government-wide statements consists of unpaid, accumulated annual sick leave balances. The liability has been calculated using the vesting method, in which leave amounts for both employees who are currently eligible to receive termination payments and other employees who are expected to become eligible in the future to receive such payments upon termination are included.

Long-Term Obligations - In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the straight line method which approximates the effective interest method over the term of the related debt. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as expenditures in the year in which they are incurred.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

#### Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred ourflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The District only has one item that qualifies for reporting in this category. It is the deferred charge on refunding reported in the government-wide statement of net position. A deferred charge on refunding results from the difference in the carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shorter of the life of the refunded or refunding debt.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The District has no items to report as deferred inflows of resources.

## Net Position Flow Assumption

Sometimes the District will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted - net position and unrestricted - net position in the government-wide financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the District's policy to consider restricted - net position to have been depleted before unrestricted - net position, is applied.

## Fund Balance Flow Assumptions

Sometimes the District will fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements a flow assumption must be made about the order in which the resources are considered to be applied. It is the District's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

## NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### Fund Balance Policies

Fund balance of governmental funds is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. The District itself can establish limitations on the use of resources through either a commitment (committed fund balance) or an assignment (assigned fund balance).

The committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the District's highest level of decision-making authority. The board of education is the highest level of decision-making authority for the District that can, by adoption of a board action prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the board action remains in place until a similar action is taken (the adoption of another board action) to remove or revise the limitation.

Amounts in the assigned fund balance classification are intended to be used by the District for specific purposes but do not meet the criteria to be classified as committed. The board of education may also assign fund balance as it does when appropriating fund balance to cover a gap between estimated revenue and appropriations in the subsequent year's appropriated budget. Unlike commitments, assignments generally only exist temporarily. In other words, an additional action does not normally have to be taken for the removal of an assignment. Conversely, as discussed above, an additional action is essential to either remove or revise a commitment.

**Use of Estimates -** The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

## NOTE 2 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

**Budgetary Information -** Annual budgets are adopted on a basis consistent with generally accepted accounting principles and state law for the general and special revenue funds. All annual appropriations lapse at fiscal year end.

The budget document presents information by fund and function. The legal level of budgetary control adopted by the governing body (i.e., the level at which expenditures may not legally exceed appropriations) is the function level. State law requires the district to have its budget in place by July 1. Expenditures in excess of amounts budgeted is a violation of Michigan Law. State law permits districts to amend its budgets during the year. During the year, the budget was amended in a legally permissible manner.

Encumbrance accounting is employed in governmental funds. Encumbrances (e.g., purchase orders, contracts) outstanding at year end do not constitute expenditures or liabilities because the goods or services have not been received as of year end; the commitments will be reappropriated and honored during the subsequent year.

Excess of Expenditures Over Appropriations in Budgeted Funds - The School district did not have significant expenditure budget variances.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

#### NOTE 3 - CASH AND CASH EQUIVALENTS

Deposits

The School District's cash and cash equivalents at June 30, 2013, are composed of the following:

Go	vernmental	Fiduciary		То	tal Primary
Activities			Funds		overnment
\$	4,127,976	\$	127,142	\$	4,255,118

Deposits consist of checking, savings, and time certificates. The above deposits were reflected in the accounts of the bank (without recognition of checks written but not yet cleared, or of deposits in transit) at \$4,673,027. Of that amount, \$528,634 was covered by federal depository insurance coverage or secured and \$4,144,393 was uninsured and uncollateralized.

The School District believes that due to the dollar amounts of cash deposits and the limits of FDIC insurance, it is impractical to insure all bank deposits. The School District evaluates each financial institution it deposits School District funds with and assesses the level of risk of each institution; only those institutions with an acceptable estimated risk level are used as depositories.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

## NOTE 4 - CAPITAL ASSETS

Capital asset activity of the School District's governmental activities was as follows:

	Balance July 1, 2012	Additions	Disposals and Adjustments	
Assets not being depreciated - Land Capital assets being deprecia	\$ 530,006 ted:	\$ -	\$ -	\$ 530,006
Buildings and building improvements Buses and other vehicles Furniture and equipment Outside site improvements	61,201,433 2,592,190 2,025,132 1,778,679	292,981 - 20,872	54,681 49,000	61,201,433 2,830,490 1,976,132 1,799,551
Subtotal	67,597,434	313,853	103,681	67,807,606
Accumulated depreciation: Buildings and building				
<pre>improvements Buses and other vehicles Furniture and equipment Outside site improvements</pre>	16,183,023 2,080,610 873,548 799,314	1,339,360 175,328 112,733 88,946	54,681 49,000	17,522,383 2,201,257 937,281 888,260
Subtotal	19,936,495	1,716,367	103,681	21,549,181
Net capital assets being depreciated	47,660,939			46,258,425
Net capital assets	\$ 48,190,945			\$ 46,788,431

Depreciation expense was not charged to activities as the School District considers its assets to impact multiple activities and allocation is not practical.

## NOTE 5 - INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS

The composition of interfund balances is as follows:

Receivable Fund	<u> </u>	<u>Amount</u>
Due To/From Other Funds:		
Other governmental funds	General Fund	<u>\$ 103,750</u>
Interfund Transfers:		
	Transfer Out:	
	General Fund	
Transfer in:	Ċ	
Other governmental funds	<u>Ş –                                     </u>	

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

#### NOTE 6 - UNAVAILABLE/UNEARNED REVENUE

Governmental funds report unavailable revenue in connection with receivables for revenue that is not considered to be available to liquidate liabilities of the current period. Governmental funds also report unearned revenue recognition in connection with resources that have been received but not yet earned. At the end of the current fiscal year, the various components of unearned revenue include categorial aid payments received prior to meeting all eligibility requirements in the amount of \$129,978.

## NOTE 7 - LONG-TERM DEBT

The school district issues bonds, notes, and other contractual commitments to provide for the acquisition and construction of major capital facilities and the acquisition of certain equipment. General obligation bonds are direct obligations and pledge the full faith and credit of the school district. Other long-term obligations include compensated absences.

Long-term obligation activity can be summarized as follows:

## <u>Governmental Activities</u>

	Beginning <u>Balance</u>	Additions	Reductions	Ending <u>Balance</u>	Due Within One Year
Bonds Premiums Discounts Bonds, net	\$38,923,827 981,872 (316,904) \$39,588,795	\$ 8,285,000 23,783 (45,568) \$ 8,263,215	98,615	\$ 37,155,000 907,040 (201,507) \$ 37,860,533	99,061 (17,041)
Installment Loans	<u>\$ 488,789</u>	<u>\$ 262,857</u>	<u>\$ 192,975</u>	<u>\$ 558,671</u>	<u>\$ 219,252</u>
Other Oblig.	<u>\$ 146,057</u>	<u>\$ 2,539</u>	\$ 8,134	<u>\$ 140,462</u>	<u>\$ 4,788</u>

Deferred Outflows -Deferred charges from bond

refundings  $\frac{\$}{(718,118)}$   $\frac{\$}{(478,473)}$   $\frac{\$}{(67,779)}$   $\frac{\$}{(1,128,812)}$ 

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

# NOTE 7 - LONG-TERM DEBT - (Continued)

The annual requirement to service the bonds and notes outstanding to maturity, including both principal and interest, are as follows:

Year ended _June 30,	Principal	<u> Interest</u>	Total
2014 2015 2016 2017 2018 2019-2023 2024-2028 2029-2033 2034-2038	\$ 2,479,252 2,531,443 2,565,000 2,670,119 2,757,857 13,445,000 5,185,000 5,080,000 1,000,000	\$ 1,518,973 1,407,673 1,303,282 1,199,545 1,093,834 3,828,006 1,736,407 709,043 31,250	\$ 3,998,225 3,939,116 3,868,282 3,869,664 3,851,691 17,273,006 6,921,407 5,789,043 1,031,250
Governmental Activities:	<u> </u>	<u>\$12,828,013</u>	<u>\$50,541,684</u>
General obligation bonds con	nsist of:		
\$8,285,000 2012 Refunding Bo payable in annual install to \$1,015,000 through May interest from 2.0% to 3.1	ments of \$50,00 15, 2034;	00	\$ 8,285,000
\$24,505,000 2008 Refunding B payable in annual install \$1,155,000 to \$1,790,000 May 1, 2023; interest fro 5.00% to 5.00%	ments of through		17,320,000
\$10,540,000 2004 School Buil Bonds (non-refunded porti annual installments of \$2 \$300,000 through May 1, 2 from 3.60% to 4.0%	on) payable in 250,000 to		300,000
\$9,995,000 2007 Refunding So Site Bonds payable in ann \$40,000 to \$1,050,000 thr interest from 4.00% to 4.	9,910,000		
\$1,615,000 Energy Conservation payable in annual install \$135,000 to \$190,000 through interest from 2.00% ro 3.	ments of ough May 1, 2021	L;	1,340,000
Total bonds payable	<u>\$37,155,000</u>		

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

#### NOTE 7 - LONG-TERM DEBT - (Continued)

Notes payable consist of:

\$424,938 Michigan Municipal Bond Authority Installment Purchase Agreement, annual payments of \$54,904, including interest at 5.15%, final payment due July 30, 2014	\$ 78 <b>,</b> 289
\$262,857 Installment loan payable to bank, annual payments of \$52,500, plus interest at 1.39%, final payment due November 1, 2017	262,857
\$242,718 Installment loan payable to bank, annual payments of \$48,500, plus interest at 3.63%, final payment due May 1, 2014	47 <b>,</b> 725
\$249,681 Installment loan payable to bank, annual payments of \$50,000, plus interest at 2.75%, final payment due May 1, 2015	99,681
\$87,619 Installment loan payable to bank, annual payments of \$17,500, plus interest at 1.18%, final payment due November 1, 2016	 70 <b>,</b> 119
Total notes payable	\$ 558 <b>,</b> 671

Other governmental activity long-term obligations include:

Employee - compensated absences \$ 140,462

Advance and Current Refundings - During the year, the School District issued \$8,285,000 in general obligation bonds with an average interest rate of 2.627 percent. The proceeds of these bonds were used to advance refund \$7,790,000 of outstanding 2004 bonds with interest rates ranging from 3.00 percent to 4.25 percent. The net proceeds of \$8,192,473 (after payment of \$65,969 in issuance costs) along with \$76,000 in funds from the Debt Service Fund were used to purchase U.S. government securities and were deposited in an irrevocable trust with an escrow agent to provide for all future debt service payments on the original bonds. As a result, the bonds are considered to be defeased and the liability for the bonds has been removed from the School District's long-term obligations. The advance refunding reduced total debt service payments by \$901,052, which represents an economic gain of \$729,598.

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

#### NOTE 8 - DEFINED BENEFIT PENSION PLAN AND POSTEMPLOYMENT BENEFITS

Plan Description - The School District participates in the Michigan Public School Employees' Retirement System (MPSERS), a statewide, cost-sharing, multiple-employer defined benefit public employee retirement system governed by the State of Michigan that covers substantially all employees of the School District. The system provides retirement, survivor, and disability benefits to plan members and their beneficiaries. The system also provides postemployment healthcare benefits to retirees and beneficiaries who elect to receive those benefits.

The Michigan Public School Employees' Retirement System issues a publicly available financial report that includes financial statements and required supplemental information for the pension and postemployment healthcare plans. That report is available on the web at http:\\www.michigan.gov\orsschools or by writing to the Office of Retirement System at 7150 Harris Drive, P.O. Box 30171, Lansing, MI 48909.

Pension Benefits - Employer contributions to the pension system result from the implementing effects of the School Finance Reform Act. Under these procedures, each school district is required to contribute the full actuarial funding contribution amount to fund pension benefits. The employer contribution rate for basic plan members was 15.96 percent of covered payroll for the period from July 1, 2012 through September 30, 2012. The employer contribution rate for pension plus plan members was 14.73 percent for the period from July 1, 2012 through September 30, 2012. Beginning October 1, 2012 through January 31, 2013, employees were given the following plan options with the corresponding employer contribution rates:

		First Worked	First Worked	
		on or After	on or After	First Worked
		July 1, 2010,	September 4,	on or after
	First Worked	through	2012 and	September 4,
	Before July 1,	September 3,	Remain	2012 and
	2010*	2012**	Pension Plus	<u> Elect DC</u>
Pension contributions	16.25%	15.02%	15.02%	12.78%
Health contributions	9.11%	9.11%	8.18%	8.18%

<sup>\*</sup> Basic, MIP Fixed, MIP Graded, MIP Plus

<sup>\*\*</sup> Pension Plus

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

#### NOTE 8 - DEFINED BENEFIT PENSION PLAN AND POSTEMPLOYMENT BENEFITS (Continued)

For the period from Februay 1, 2013 through June 30, 2013, employees could transition to a defined contribution plan (DC) and could also elect out of the healthcare premium subsidy and into the Personal Healthcare Fund (PHF), depending upon their date of hire and retirement plan election. Employees had the following plan options with the corresponding employer contribution rates:

					Basic MIP		
				Pension	DB to	Basic MI	P
				Plus to	DC with	DB to	
		Pension	Pension	DC with	DB	DC with	Basic MIP
	<u>Basic MIP</u>	Plus	Plus PHF*	PHF*	<u> Health</u>	PHF	with PHF
Pension							
contributions	15.21%	15.02%	15.02%	12.78%	12.78%	12.78%	15.21%
Health							
contributions	9.11%	9.11%	8.18%	8.18%	9.11%	8.18%	8.18%
Concredent	J • 11 0	J • I I 0	0.100	0.100	J • I I 0	0.100	0.100
Dofined contrib	ition plan						
Defined contribu	=						
employer contr	ibutions:						
DC employer contributions	s 0.00%	1.00%	1.00%	3.00%	4.00%	4.00%	0.00%
Contributions	0.006	1.00%	1.00%	3.00%	4.00%	4.00%	0.00%
Person Healthcan	~~						
fund	0.00%	0.00%	2.00%	2.00%	0.00%	2.00%	2.00%
Luliu	0.00%	0.00%	2.00%	2.00%	0.00%	2.00%	2.00%

<sup>\*</sup> First worked September 4, 2012 or later.

Depending on the plan selected, plan member contributions range from 0 percent up to 7.0 percent of gross wages. Plan members electing into the defined contribution plan are not required to make additional contributions.

The School District's required and actual contributions to the plan for the years ended June 30, 2013, 2012, and 2011 were approximately \$1,862,396, \$1,722,138, and \$1,373,096, respectively.

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

#### NOTE 8 - DEFINED BENEFIT PENSION PLAN AND POSTEMPLOYMENT BENEFITS (Continued)

Postemployment Benefits - Under the MPSERS act, all retirees participating in the MPSERS pension plan have the option of continuing health, dental, and vision coverage through MPSERS. Retirees electing this coverage contribute an amount equivalent to the monthly cost for Part B Medicare and 10 percent of the monthly premium amount for the health, dental, and vision coverage at the time of receiving the benefits. The MPSERS board of trustees annually sets the employer contribution rate to fund the benefits on a pay-as-you-go basis. Participating employers are required to contribute at that rate. The employer contribution rate was 8.5 percent of covered payroll for the period from July 1, 2012 through September 30, 2012. For the period from October 1, 2012 through June 30, 2013, the employer contribution rate ranged from 8.18 percent to 9.11 percent dependent upon the employee's date of hire and plan election as noted above. Effective February 1, 2013, members can choose to contribute 3 percent of their covered payroll to the Retiree Healthcare Fund and keep this premium subsidy benefit, or they can elect not to pay the 3 percent contribution and instead choose the Personal Healthcare Fund, which can be used to pay healthcare expenses in retirement. Members electing the Personal Healthcare Fund will be automatically enrolled in a 2 percent employee contribution into their 457 account as of their transition date and create a 2 percent employer match into the employee's 401(k) account.

The School District's required and actual contributions to the plan for retiree healthcare benefits for the years ended June 30, 2013, 2012, and 2011 were approximately \$1,096,700, \$983,712, and \$939,020, respectively.

#### NOTE 9 - RISK MANAGEMENT

The School District is exposed to various risks of loss related to property loss, torts, errors and omissions, and employee injuries (workers' compensation), as well as medical benefits provided to employees. The School District has purchased commercial insurance for property loss, torts, errors and omissions, and medical claims for certain employee groups. Settled claims relating to the commercial insurance have not exceeded the amount of insurance coverage in any of the past three fiscal years.

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

#### NOTE 10- NEW ACCOUNTING STANDARDS

For the year end June 30, 2013 the District implemented the following new pronouncements:

GASB Statement 62 - Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements.

#### SUMMARY:

The objective of this Statement is to incorporate into the GASB's authoritative literature certain accounting and financial reporting guidance that is included in the following pronouncements issued on or before November 30, 1989, which does not conflict with or contradict GASB pronouncements:

- 1. Financial Accounting Standards Board (FASB) Statements and Interpretations
- 2. Accounting Principles Board Opinions
- Accounting Research Bulletins of the American Institute of Certified Public Accountants (AICPA) Committee on Accounting Procedure

GASB Statement 63 - Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position and 65 Items previously reported as Assets and Liabilities.

#### SUMMARY:

These Statements provides financial reporting guidance for deferred outflows of resources and deferred inflows of resources. Concepts Statement No. 4, Elements of Financial Statements, introduced and defined those elements as a consumption of net assets by the government that is applicable to a future reporting period, and an acquisition of net assets by the government that is applicable to a future reporting period, respectively. Previous financial reporting standards do not include guidance for reporting those financial statement elements, which are distinct from assets and liabilities.

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

#### NOTE 10- NEW ACCOUNTING STANDARDS - (Continued)

Concepts Statement No. 4 also identifies net position as the residual of all other elements presented in a statement of financial position. This Statement amends the net asset reporting requirements in Statement No. 34, Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments, and other pronouncements by incorporating deferred outflows of resources and deferred inflows of resources into the definitions of the required components of the residual measure and by renaming that measure as as net position, rather than net assets.

GASB Statement 65 also states that bond issuance costs should be expensed in the year which they occurred. As a result, the remaining unamortized bond issuance costs were written off as of July 1, 2012. The restatement of the beginning of the year net position is follows:

	Governmental Activities
Net position as previously stated July 1, 2012 Adoption of GASB statement 65	\$ 14,564,053 (279,628)
Net position as restated July 1, 2012	<u>\$ 14,284,425</u>

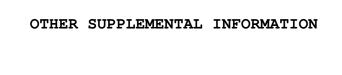
#### NOTE 11- UPCOMING ACCOUNTING PRONOUNCEMENT

GASB Statement No. 68, Accounting and Financial Reporting for Pensions, was issued by the GASB in June 2012 and will be effective for the District's 2015 fiscal year. The Statement requires governments that participate in defined benefit pension plans to report in their statement of net position a net pension liability. The net pension liability is the difference between the total pension liability (the present value of projected benefit payments to employees based on their past service) and the assets (mostly investments reported at fair value) set aside in a trust and restricted to paying benefits to current employees, retirees, and their beneficiaries. Statement 68 requires cost-sharing employers to record a liability and expense equal to their proportionate share of the collective net pension liability and expense for the costsharing plan. The Statement also will improve the comparability and consistency of how governments calculate the pension liabilities and expense.



## REQUIRED SUPPLEMENTAL INFORMATION BUDGETARY COMPARISON SCHEDULE - GENERAL FUND YEAR ENDED JUNE 30, 2013

	(	Original Budget	Final Budget		Actual		(under) Budget
Revenues:							
Local sources	\$	4,264,046	\$ 4,040,464	\$	4,034,978	\$	(5,486)
State sources		17,337,831	18,178,392	•	18,072,518	'	(105, 874)
Federal sources		953,122	1,620,736		1,192,696		(428,040)
Interdistrict		310,310	342,008		436,287		94,279
		· · · · · · · ·					·
Total revenue	2	22,865,309	24,181,600		23,736,479		(445,121)
Expenditures:							
Instruction	-	13,982,788	14,557,220		14,393,228		(163,992)
Supporting services		8,442,454	9,111,607		8,743,050		(368, 557)
Athletics		430,922	428,040		377,551		(50, 489)
Community services		38 <b>,</b> 682	61,574		30,280		(31,294)
Debt service		428 <b>,</b> 879	439,139		385 <b>,</b> 297		(53 <b>,</b> 842)
Capital Outlay		<u>270,000</u>	 262 <b>,</b> 857		262 <b>,</b> 857		
Total expenditures		23,593,725	 24,860,437		24,192,263		<u>(668,174</u> )
Excess (deficiency) of revenues over expenditures		(728,416)	(678 <b>,</b> 837)	,	(455,784)	)	223,053
Other financing sources: Proceeds from installment							
loan		270,000	 263,000		262,857		(143)
Net change in fund balance		(458,416)	(415,837)	)	(192,927)	)	222,910
Fund balance, July 1	\$	4,933,101	\$ 4,933,101	\$	4,933,101	\$	
Fund balance, June 30	\$	4,474,685	\$ 4,517,264	\$	4,740,174	\$	222,910



#### OTHER SUPPLEMENTAL INFORMATION

## COMBINING BALANCE SHEET NONMAJOR GOVERNMENTAL FUNDS JUNE 30, 2013

	Sr	oecial Rev	renue	Funds		
<u>ASSETS</u>		Food Services	_	endable cust	_	Total
Cash and cash equivalents Accounts receivable Due from other funds Inventory Prepaid expenditures	\$	245,294 3,976 103,750 14,540 1,705	\$	80,149	\$	325,443 3,976 103,750 14,540 1,705
Total assets	\$	369 <b>,</b> 265	\$	80,149	\$	449,414
LIABILITIES AND FUND BALANCES  Liabilities:    Accounts payable    Due to other funds  Total liabilities	\$	2,615 17,037 19,652	\$	- -	\$	2,615 17,037 19,652
Fund balances: Nonspendable: Prepaid expenditures Inventory Restricted: Scholarships Food Service		1,705 14,540 - 333,368		- - 80,149		1,705 14,540 80,149 333,368
Total fund balances		349,613		80,149		429,762
Total liabilities and fund balances	\$	369 <b>,</b> 265	\$	80 <b>,</b> 149	\$	449,414

#### OTHER SUPPLEMENTAL INFORMATION

## COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - NONMAJOR GOVERNMENTAL FUND YEAR ENDED JUNE 30, 2013

	Spe	Special Revenue Funds					
		Food rvices	_	ndable rust		Total	
Revenues: Local sources State sources Federal sources	\$	279,508 47,565 948,423	\$	21,944	\$	301,452 47,565 948,423	
Total revenues	1	,275,496		21,944		1,297,440	
Expenditures: Food services Scholarships	1	,180,539 		- 2,070		1,180,539 2,070	
Total expenditure	1	,180,539		2,070		1,182,609	
Net change in fund balances		94,957		19,874		114,831	
Fund balances, July 1		254,656		60,275		314,931	
Fund balances, June 30	\$	349,613	\$	80,149	\$	429,762	

#### OTHER SUPPLEMENTAL INFORMATION

# FOOD SERVICE SPECIAL REVENUE FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL YEAR ENDED JUNE 30, 2013

	<u>Budget</u>	<u> Actual</u>	Over (Under) <u>Budget</u>
Revenues:			
Local sources	\$ 310,000	\$ 279,508	\$ (30,492)
State sources	47 <b>,</b> 560	47 <b>,</b> 565	5
Federal sources	927,500	948,423	20,923
Total revenues	1,285,060	1,275,496	(9,564)
Expenditures:			
Salaries	335 <b>,</b> 500	319,312	(16,188)
Employee benefits	151,000	144,250	(6,750)
Purchased services	100,000	76 <b>,</b> 767	(23, 233)
Supplies, material, and other	662,000	637 <b>,</b> 968	(24,032)
Capital outlay	15,000	2,242	(12,758)
Total expenditures	1,263,500	1,180,539	<u>(82,961</u> )
Excess (deficiency) of revenues over expenditures	21,560	94 <b>,</b> 957	73 <b>,</b> 397
Fund balance, July 1	<u>254,656</u>	<u>254,656</u>	
Fund balance, June 30	<u>\$ 276,216</u>	\$ 349,613	\$ 73 <b>,</b> 397

#### OTHER SUPPLEMENTAL INFORMATION

#### STUDENT ACTIVITIES AGENCY FUND STATEMENT OF CHANGES IN ASSETS AND LIABILITIES YEAR ENDED JUNE 30, 2013

Balances

June 30, 2012 Additions Deductions June 30, 2013

#### ASSETS

Cash and cash equivalents  $\frac{$}{2}$   $\frac{$}{2}$ 

#### LIABILITIES

### OTHER SUPPLEMENTAL INFORMATION STATEMENT OF BONDED INDEBTEDNESS YEAR ENDED JUNE 30, 2013

#### 2012 REFUNDING SCHOOL BUILDING AND SITE BONDS

\$ 8,285,000

Balance payable as follows:

<u>Year</u>	<u>Rate</u>	Interest	Principal	<u>Total</u>
Year  2014 2015 2016 2017 2018 2019 2020 2021 2022 2023 2024 2025 2026 2027 2028 2029 2030 2031	2.000 2.000 2.000 2.000 2.000 2.000 2.000 2.125 2.250 3.000 3.000 3.000 3.000 3.000 3.000 3.000 3.000 3.000	\$ 194,132 193,132 184,232 172,532 158,532 142,332 125,731 109,131 91,813 73,700 73,700 73,700 73,700 73,700 73,700 73,700 73,700 73,700 73,700 73,700 73,700 73,700	\$ 50,000 445,000 585,000 700,000 810,000 830,000 815,000 805,000	\$ 244,132 638,132 769,232 872,532 968,532 972,332 955,731 924,131 896,813 73,700 73,700 73,700 73,700 73,700 73,700 73,700 73,700 73,700 73,700 73,700 73,700
2032	3.000	73,700	400,000	473,700
2033 2034	3.000 3.125	61,700 31,250	1,015,000 1,000,000	1,076,700 1,031,250
	Total	<u>\$ 2,201,517</u>	<u>\$ 8,285,000</u>	\$10,486,517

## OTHER SUPPLEMENTAL INFORMATION STATEMENT OF BONDED INDEBTEDNESS YEAR ENDED JUNE 30, 2013

2004 SCHOOL BUILDING AND SITE BONDS (NON-REFUNDED PORTION) \$ 10,540,000

Balance payable as follows:

<u>Year</u>	Rate	I	<u> Interest Principal</u>			Total	
					-		
2014	4.00	Ş	12,000	Ş	300,000	Ş	312,000

### OTHER SUPPLEMENTAL INFORMATION STATEMENT OF BONDED INDEBTEDNESS YEAR ENDED JUNE 30, 2013

2007 REFUNDING SCHOOL BUILDING AND SITE BONDS

\$ 9,995,000

Balance payable as follows:

<u>Year</u>	Rate	 Interest	_Principal	 Total
2014	4.00	\$ 399,460	\$ -	\$ 399,460
2015	4.00	399,460	_	399,460
2016	4.00	399,460	_	399,460
2017	4.00	399,460	_	399,460
2018	4.00	399,460	_	399,460
2019	4.00	399,460	50,000	449,460
2020	4.00	397,460	50,000	447,460
2021	4.00	395,460	50,000	445,460
2022	4.00	393,460	55,000	448,460
2023	4.00	391 <b>,</b> 260	855 <b>,</b> 000	1,246,260
2024	4.00	357 <b>,</b> 060	1,050,000	1,407,060
2025	4.00	315,060	1,045,000	1,360,060
2026	4.00	273,260	1,035,000	1,308,260
2027	4.00	231,860	1,030,000	1,261,860
2028	4.00	190,660	1,025,000	1,215,660
2029	4.00	149,660	1,015,000	1,164,660
2030	4.10	109,060	1,010,000	1,119,060
2031	4.125	67 <b>,</b> 650	1,005,000	1,072,650
2032	4.125	 26,194	635,000	 661,194
Tot	cal	\$ <u>5,694,864</u>	\$ 9,910,000	\$ <u>15,604,864</u>

### OTHER SUPPLEMENTAL INFORMATION STATEMENT OF BONDED INDEBTEDNESS YEAR ENDED JUNE 30, 2013

#### 2008 REFUNDING SCHOOL BUILDING AND SITE BONDS

\$ 24,505,000

Balance payable as follows:

<u>Year</u>	Rate		<u>Interest</u>	<u> Principal</u>		Total
2014	5.00	\$	866,000	\$ 1,765,000	\$ 2,	631,000
2015	5.00		777,750	1,790,000	2,	567,750
2016	5.00		688,250	1,750,000	2,	438,250
2017	5.00		600,750	1,735,000	2,	335,750
2018	5.00		514,000	1,725,000	2,	239,000
2019	5.00		427,750	1,745,000	2,	172,750
2020	5.00		340,500	1,740,000	2,	080,500
2021	5.00		253,500	1,710,000	1,	963,500
2022	5.00		168,000	1,685,000	1,	853,000
2023	5.00		83 <b>,</b> 750	1,675,000	1,	758,750
ТС	tal	S 4	1 720 250	\$17 320 000	\$22	040 250

Total \$ 4,720,250 \$17,320,000 \$22,040,250

### OTHER SUPPLEMENTAL INFORMATION STATEMENT OF BONDED INDEBTEDNESS YEAR ENDED JUNE 30, 2013

#### 2010 ENERGY CONSERVATION BONDS

\$ 1,615,000

Balance payable as follows:

<u>Year</u>	Rate	 Interest	<u>I</u>	Principal	 Total
				_	
2014	2.00	\$ 35,100	\$	145,000	\$ 180,100
2015	2.00	32,200		150,000	182,200
2016	2.25	29,200		160,000	189,200
2017	2.50	25 <b>,</b> 600		165,000	190,600
2018	2.75	21,475		170,000	191,475
2019	2.90	16,800		175,000	191,800
2020	3.00	11,725		185,000	196,725
2021	3.25	 6 <b>,</b> 175		190,000	 196,175
Tot	cal	\$ 178,275	\$	1,340,000	\$ 1,518,275

## OTHER SUPPLEMENTAL INFORMATION STATEMENT OF NOTES PAYABLE YEAR ENDED JUNE 30, 2013

#### 2004 INSTALLMENT PURCHASE PLAN

424,938

Balance payable as follows:

Year	<u>Rate</u>	<u></u>	<u> Interest</u>	Pı	<u>rincipal</u>	 Total
2014 2015	5.15 5.15	\$	3,377 689	\$	51,527 26,762	\$ 54,904 27,451
5	Total	\$	4,066	\$	78 <b>,</b> 289	\$ 82 <b>,</b> 355

#### 2013 INSTALLMENT PURCHASE PLAN

\$ 262,857

Balance payable as follows:

<u>Year</u>	Rate	 <u>Interest</u>	_ P	<u>rincipal</u>	 Total
2014 2015 2016 2017	1.39 1.39 1.39 1.39	\$ 3,654 2,559 1,829 1,100		52,500 52,500 52,500 52,500	\$ 56,154 55,059 54,329 53,600
2018	1.39	 367	_	52 <b>,</b> 857	 <u>53,224</u>
To	tal	\$ 9,509	\$	262,857	\$ 272,366

### OTHER SUPPLEMENTAL INFORMATION STATEMENT OF NOTES PAYABLE YEAR ENDED JUNE 30, 2013

#### 2010 INSTALLMENT PURCHASE PLAN

\$ 242,718

Balance payable as follows:

<u>Year</u>	Rate	<u>In</u>	terest	Pr	<u>incipal</u>	 Total
					_	
2014	3.63	\$	1,736	\$	48,127	\$ 49,863

#### 2010 INSTALLMENT PURCHASE PLAN

\$ 249,681

Balance payable as follows:

<u>Year</u>	Rate	<u>In</u>	terest	Pr	incipal	 Total
2014 2015	2.75 2.75	\$	2,741 1,366		50,000 49,681	52,741 51,047
Γ	Total	\$	4,107	\$	99,681	\$ 103,788

#### 2012 INSTALLMENT PURCHASE PLAN

\$ 87,619

Balance payable as follows:

Year	Rate	I	nterest	Pr	rincipal	 Total
2014 2015 2016	1.18 1.18 1.18	\$	724 518 311		17,500 17,500 17,500	\$ 18,224 18,018 17,811
2017	1.18 Total	\$	104 1,657	\$	17,619 70,119	\$ 17,723 71,776

## OTHER SUPPLEMENTAL INFORMATION SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS YEAR ENDED JUNE 30, 2013

Federal Grantor/Pass-Through Grantor/ Program Title	Federal CFDA Number	Pass-Through Grantor's Number	Program or Award Amount
U.S. Department of Education			
Passed Through State Department of Education:			
Title I - Educationally Deprived	84.010	1315301213 1215301112	\$1,032,079 913,318
Improving Teacher Quality	84.367	1305201213 1205201112	215,759 205,992
Education Jobs Fund	84.410	1125451112	46,806
Title VI Part B	84.358	1306601213 1206601112	33,406 85,050
Passed Through Intermediate School District:			
Adult Ed - State Admin. Title III Limited English	84.002A 84.365		90,241 1,373
TOTAL DEPARTMENT OF EDUCATION			
U.S. Department of Health and Human Ser	rvices		
Passed Through Intermediate School Dist	trict:		
Medicaid outreach	93.778		2 <b>,</b> 867

Accrued Accrued (Deferred) (Memo only) (Deferred) Revenue Prior Year Revenue July 1, 2012 Expenditures Expenditures Receipts June 30, 2013 \$ 132,048 101,521 164,762 16,546 29,148 148,594 130,669 30**,**527 12,602 12,602 46,806 46,806 2,400 15,174 17,574 2,400 34,380 17,264 17,264 34,838 19,664 15,174 12,602 1,098,215 905,968 204,849 71,166 90,241 71,166 90,241 1,155 1,373 1,373 ——— 71,166 83,768 1,189,829 978,507 295,090 2,867 3,962 1,095

### OTHER SUPPLEMENTAL INFORMATION SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS YEAR ENDED JUNE 30, 2013

Federal Grantor/Pass-Through Grantor/ Program Title	Federal CFDA Number	Pass-Through Grantor's Number	Program or Award Amount
U.S. Department of Agriculture			
Nutrition Cluster			
Passed Through State Department of Education			
Summer Food Service Program	10.559	11-12 12-13	24,273 3,918
National School Lunch Program	10.555	11-12 12-13	628,735 549,731
National School Lunch Special Milk Program	10.556	11-12 12-13	203 104
National School Lunch Breakfast	10.553	11-12 12-13	221,054 208,925
Direct Programs - non-cash assistance Entitlement Commodities Bonus Commodities	10.555 10.555	12-13 12-13	74 <b>,</b> 533 -

TOTAL DEPARTMENT OF AGRICULTURE

TOTAL FEDERAL FINANCIAL ASSISTANCE

#### Notes:

- 1.\* Designates Major Program
- 2. Dollar threshold used to distinguish between Type A and Type B programs \$300,000.
- 3. Expenditures in this schedule are in agreement with amounts reported in the financial statements.
- 4. The amounts reported on the R7120 reconcile with this schedule.
- 5. This schedule has been prepared under the modified accrual basis of accounting.

Accrued
(Deferred) (Memo only) (Deferred)
Revenue Prior Year Revenue

July 1, 2012 Expenditures Expenditures Receipts June 30, 2013

_	24,273	18,960		5,313	5 <b>,</b> 313
3,918		3,918			
3,918	24,273	22,878	*		5,313
_	84,789	68 <b>,</b> 268		560,467	16,521
13,719	536,012	549,731			
	620,801	617,999	*		16,521
_	23	13		190	10
<u> </u>	134	140			
6	157	153	*		10
_	30,436	23,935		190,618	6,501
6,667	202,258	208,925			
6,667	232,694	232,860	*		6,501
_	74,533	74,533			_
	74,533	74,533	*		
24,310	952,458	948,423			28,345
<u></u>	<u> </u>	J 10 <b>f</b> 120			20,010
\$ 319 <b>,</b> 400	<u>\$1,934,927</u>	2,141,119	\$		<u>\$ 113,208</u>



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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL
OVER FINANCIAL REPORTING AND ON COMPLIANCE
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS

To the Board of Education
Three Rivers Community Schools, Michigan

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Three Rivers Community Schools as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Three Rivers Community Schools' basic financial statements and have issued our report thereon dated November 12, 2013.

#### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Three Rivers Community Schools' internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Three Rivers Community Schools' internal control. Accordingly, we do not express an opinion on the effectiveness of the Three Rivers Community Schools' internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Three Rivers Community Schools Page 2

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether Three Rivers Community Schools' financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

#### Purpose of the Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

November 12, 2013

Navenan : Paulou, P.C.



Norman & Paulsen, P.C.

Certified Public Accountants

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INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133

To the Board of Education
Three Rivers Community Schools, Michigan

#### Report on Compliance for Each Major Federal Program

We have audited Three Rivers Community Schools' compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of Three Rivers Community Schools' major federal programs for the year ended June 30, 2013. Three Rivers Community Schools' major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

#### Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

#### Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Three Rivers Community Schools' major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Three Rivers Community Schools' compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Three Rivers Community Schools' compliance.

Three Rivers Community Schools Page 2

#### Opinion on Each Major Federal Program

In our opinion, Three Rivers Community Schools complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2013.

#### Report on Internal Control Over Compliance

Management of Three Rivers Community Schools is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Three Rivers Community Schools' internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Three Rivers Community Schools' internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

November 12, 2013

Namen & Paulou, P.C.



### SCHEDULE OF FINDINGS AND QUESTIONED COSTS YEAR ENDED JUNE 30, 2013

- 1. Summary of auditor's results:
  - (I) An unqualified opinion was issued on the financial statements.
  - (ii) No material weakness or significant deficiency in internal control were disclosed by the audit of the financial statements.
  - (iii) The audit disclosed no noncompliance.
  - (iv) No material weakness or significant deficiency in internal control over major programs were disclosed by the audit.
  - (v) An unqualified opinion was issued on Compliance for major programs.
  - (vi) No audit findings were disclosed.
  - (vii) Major programs: U.S. Department of Agriculture:

10.553, 10.555, 10.556 & 10.559 Child Nutrition Cluster

- (viii) Dollar threshold used to distinguish between Type A and Type B programs: \$300,000
- (ix) Three Rivers Community Schools qualified as a low-risk auditee.
- 2. Findings relating to the financial statements which are required to be reported in accordance with GAGAS:

NONE

3. Findings and questioned costs for Federal awards:

NONE

4. Prior year findings:

NONE



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#### AUDIT-RELATED COMMUNICATIONS

To the Board of Education
Three Rivers Community Schools

We have audited the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of Three Rivers Community Schools (the "School District") for the year ended June 30, 2013, and have issued our report thereon dated November 12, 2013. Professional standards require that we provide you with the following information related to our audit.

Our Responsibility Under U.S. Generally Accepted Auditing Standards and Government Auditing Standards

As stated in our engagement letter dated July 16, 2013, our responsibility, as described by professional standards, is to express an opinion about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. We are responsible for planning and performing the audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement. As part of our audit, we considered the internal control of the School District. Our consideration of internal control was solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures specifically to identity such matters and our audit of the financial statements does not relieve you or management of your responsibilities.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures specifically to identify such matters and our audit of the financial statements does not relieve you and management of your responsibilities.

Patrick L. Monahan, CPA
Bruce S. A. Gosling, CPA, CVA
Michael R. Wilson, CPA
Ricky L. Strawser, CPA
Donald L. Paulsen, Retired
Jerrel T. Norman (1941-1982)

Our audit of the School District's financial statements has also been conducted in accordance with Government Auditing Standards, issued by the Comptroller General of the United States. Under Government Auditing Standards, we have made some assessments of the School District's compliance with certain provisions of laws, regulations, contracts, and grant agreements. While those assessments are not sufficient to identify all noncompliance with applicable laws, regulations, and contract provisions, we are required to communicate all noncompliance conditions that come to our attention. We have communicated those conditions in a separate letter dated November 12, 2013 regarding our consideration of the School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements.

We are also obligated to communicate certain matters related to our audit to those responsibilities for the governance of the School District, including certain instances of error or fraud and significant deficiencies in internal control that we identify during our audit. In certain situations, *Government Auditing Standards* require disclosure of illegal acts to applicable government agencies. If such illegal acts were detected during our audit, we would be required to make disclosure regarding these acts to applicable government agencies. No such disclosures were required.

#### Planned Scope and Timing of the Audit

We performed the audit according to the planned scope and timing previously communicated to you in our meeting about planning matters on July 16, 2013.

#### Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Three Rivers Community Schools are described in Note 1 to the financial statements. During 2013 the District implemented Governmental Accounting Standard No. 62, Codification of Accounting and Financial Reporting Guidance, No. 63, Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources and Net Position, and No. 65, Items Previously Reported as Assets and Liabilities. The application of existing policies was not changed during 2013. We noted no transactions entered into by Three Rivers Community Schools during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statement in a different period than when the transaction occurred.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

Accumulated compensated absences liability Depreciation

We evaluated the key factors and assumptions used to develop the estimates in determining that they are reasonable in relation to the financial statements taken as a whole.

The disclosures in the financial statements are neutral, consistent, and clear. Certain financial statement disclosures may be particularly sensitive because of their significance to financial statement users. We did not identify any sensitive disclosures.

#### No Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

#### Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

#### No Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

#### Management Representations

We have requested certain representations from management that are included in the management representation letter dated November 12, 2013.

#### Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

#### Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as Three Rivers Community Schools' auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

As required by OMB Circular A-133, we have also completed an audit of the federal programs administered by the School District. The results of that audit are provided to the Board of Education in our report on compliance with requirements applicable to each major program and on internal control over compliance in accordance with OMB Circular A-133 dated November 12, 2013.



This information is intended solely for the information and use of the Board of Education and management of Three Rivers Community Schools and is not intended to be and should not be used by anyone other than these specified parties.

We are pleased to serve as the School District's auditors. If there are any questions about the audited financial statements or the contents of this letter, we would welcome the opportunity to discuss them at your convenience.

Naman : Paulou P.C.

Sincerely,

November 12, 2013

